

Consideration of Approval to Contract for Sign Language and Video Remote Interpreting Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve contracts with Homeland Language Services and GLOBO Language Solutions, LLC for sign language and video remote interpreting services for the student support services department.

BACKGROUND

In accordance with Title II of the Americans with Disability Act (ADA) and Section 504 of the Rehabilitation Act of 1973, the College provides sign language interpreting services to ensure no individual is denied the benefits of, excluded from participation in, or is otherwise subjected to discrimination, from an educational program or activity operated by the College due to impaired sensory, manual, or speaking skills.

Request for proposal #22-39 was issued on April 21, 2022, to procure sign language and video remote interpreting services. Six responses were received and evaluated by a team comprised of representatives from student services and accessibility services who determined the proposals submitted by Homeland Language Services and GLOBO Language Solutions, LLC will provide the best value to the College.

IMPACT OF THIS ACTION

The College is responsible for providing educational auxiliary aids and services to students with disabilities in a timely manner to ensure effective participation by all students and to remain compliant with ADA requirements. The number of students requiring interpreting services have steadily risen over the years. During the 2021-2022 academic year, the College provided services to twenty-three unduplicated students enrolled in the Fall, Spring, and Summer semesters. This resulted in the delivery of 5,560 in-class hours of interpreting services.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$350,000 and will be funded from the student services department's 2021-2022 and 2022-2023 operating budgets.

MONITORING AND REPORTING TIMELINE

The initial one-year award term will commence on August 10, 2022, with renewal options of four one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

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ATTACHMENT NO. 1 - TABULATION

RFP 22-39 Sign Language and Video Remote Interpreting Services

Stated Criteria	Maximum Value	Cirrus Inc	GLOBO Language Solutions, LLC	Homeland Language Services	Linguabee, LLC	Universe Technical Translation, Inc	Visual Communication Services
Qualifications and Experience of Firm	150	96	139	109	126	114	115
Qualifications and Experience of Personnel	150	125	136	121	106	125	123
References	50	41	37	2	28	38	36
Price Proposal	150	61	64	150	45	57	40
Total (100 x 5 Evaluators)	500	323	376	382	305	334	314

Final Ranking

Vendor Name	Total Score
1 Homeland Language Services	382
2 GLOBO Language Solutions, LLC	376
3 Universe Technical Translation	334
4 Cirrus Inc	323
5 Visual Communication Services	314
6 Linguabee	305