

**Purchase Request #1**  
**Regular Board Meeting October 3, 2022**

**Consideration of Approval to Contract for Roof Replacements for N7, N8, & N9**

**ADMINISTRATION RECOMMENDATION/REPORT**

The administration recommends that the Board of Trustees approve a contract with Atlas Universal Roofing, Inc. for repairing and replacing the roofs for buildings N7, N8, and N9.

**BACKGROUND**

In February 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for construction projects. On April 14, 2022, the Chancellor's designee approved the competitive sealed proposals (CSP) methodology for roof replacements at N7, N8, and N9. Detailed project plans and specifications developed by Huitt-Zollars, Inc. were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP #23-01 was issued on July 21, 2022 to procure construction services for this project. Three responses were received and evaluated by a team comprised of representatives from capital projects and facilities services. The evaluation and ranking of the submittals were based on the criteria published in the solicitation. Atlas Universal Roofing, Inc. received the highest overall score.

**IMPACT OF THIS ACTION**

Approval of this request will allow for the replacement of the entire roof on building N7, as well as the replacement of the cover board and cap sheet on buildings N8 and N9.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

Pending successful contract negotiations, the estimated expenditure for this project will not exceed \$2,686,500 (including contingency funds) and will be funded from accumulated bond earnings and 2015 Bond funds.

**MONITORING AND REPORTING TIMELINE**

Construction activities will begin upon execution of a contract for services and are expected to be completed by August 2023. This project will be monitored by capital projects staff.

**ATTACHMENTS**

Attachment 1 – Tabulation

**RESOURCE PERSONNEL**

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**ATTACHMENT NO. 1**

**CSP #23-01 ROOF REPLACEMENTS N7, N8, & N9  
TABULATION**

<b>Stated Criteria</b>	<b>Maximum Value</b>	<b>Atlas Universal Roofing, Inc.</b>	<b>CS Advantage USAA Inc.</b>	<b>ECO Roof and Solar</b>
General	<b>75.0</b>	65.0	50.0	33.0
History and Experience	<b>75.0</b>	71.0	42.0	19.0
Safety	<b>30.0</b>	24.0	21.0	22.0
Financial	<b>30.0</b>	25.5	15.0	13.0
Price Proposal	<b>90.0</b>	58.2	90.0	79.4
<b>Total</b>	<b>300.0</b>	<b>243.7</b>	<b>218.0</b>	<b>166.4</b>

<b>Final Ranking</b>			
<b>Vendor Name</b>		<b>Total Score</b>	<b>Price Proposal</b>
1	Atlas Universal Roofing, Inc.	243.7	\$ 2,442,273
2	CS Advantage USAA Inc.	218.0	\$ 1,578,000
3	ECO Roof and Solar	166.4	\$ 1,789,378