

SAN JACINTO COLLEGE DISTRICT
Board of Trustees Strategic Retreat Minutes
September 22, 2015

Members Present: Brad Hance, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson

Absent: Marie Flickinger

Others Present: Brenda Hellyer & Mandi Reiland

I. The meeting was called to order at 4:00 p.m. by Dan Mims.

II. Discussion on 2015 Building Program

A. Bond Election

- a. Brenda covered the legal requirements for bond documents. All bond documents must be translated in English, Spanish, Vietnamese, and Chinese. The election costs with Harris County are approximately \$189,000. On Election Day we plan to have a meeting in the Board room to monitor results. Early voting results are available shortly after 7:00 p.m.
- b. Brenda gave an overview of the community support that is being led by JoAnn Delgado, Ben Meador, Wayne Oquin, and Herman Williams. Several endorsements have been received. Brenda also explained the informational campaign and community presentations scheduled. Presentations to Senior groups, Students, Faculty and Staff are underway.
- c. A meeting has been set up with the Houston Chronicle Editorial Board to explain the Bond.
- d. Brenda asked the Board to let us know if we have missed some group or outreach effort.

B. Consultants

- a. Reviewed the current consultants being utilized by the College.

Engineers:

Structural – Walter P. Moore, Cardno Haynes Whaley,
Henderson Rodgers

Mechanical, Electrical, and Plumbing (MEP) – JSE, DBR,
KME, ACR

Landscape Architect – Jarrieau (out of business), Morris,
M2L

Civil – Brooks & Sparks

Geotechnical – HTS

Commissioning – ACR

Architects:

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IBI Group
Gensler
Morris Architects

- b. As the College prepares for 2015 work, we will need to determine how many consultants in each area and how they will be managed.
- c. The contract with the architects provides that the College can choose the engineers or the architect has the option. If architects select engineers, the College makes the final approval.
- d. Discussions occurred around developing RFQ processes for architects. Also discussed that we wanted to understand how engineer selection could impact project management and fees with architects and if the College needs a pool of engineers for smaller projects.
- e. The group discussed program management options and Brenda distributed the CMAA Program Manager guide to provide an overview of fee structures for program managers.
- f. Board members have been pleased with program management services for the 2008 bond. Moving forward they want to understand how best to manage costs and ensure best value. A process needs to be developed for the 2015 bond.
- g. Additionally, Brenda stated that a RFQ for a bond financial advisor should be considered. She is still giving consideration to timing.

III. Discussion on Naming Facilities

- a. Brenda covered handout for facilities names that have or will be demolished.
- b. Dan recommended that the new library at North be named after Dr. Lehr since he had a long-term impact on the North Campus and the North area community. There were no issues with this proposal. An action will need to be brought to the Board. The Board will need to decide if the new classroom building will need to be named after Frels.
- c. The group did not necessarily see the need to rename new facilities after Frels, Ball, and Anderson.

IV. Wrap-up with Summary for Follow-up

- a. Board calendar was distributed.
- b. Decided the Foundation Holiday Party will be held on December 2.

V. Adjournment – 5:46 p.m.