

**San Jacinto College District
Regular Board Meeting Minutes**

May 7, 2018

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, May 7, 2018, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Sallie Kay Janes	Shawn Silman
Rhonda Bell	Bryan Jones	Debbie Smith
Karen Blankenship	April Kearns	Danny Snooks
Michelle Callaway	Ruth Keenan	Randy Snyder
Pam Campbell	Tami Kelly	Rob Stanicic
Cristina Cardenas	Ann Kokx-Temple	Tanya Stanley
Kate Carter	Angela Laredo	Janice Sullivan
Andrew Chau	Kevin McKisson	Ann Tate
Hope Cory	Robert Merino	Susan Temple
Teri Crawford	Kelly Mizell	Steven Torres
Suzanne Deblanc	Kevin Morris	Steve Trncak
Bill Dowell	Alexander Okwonna	Danielle Warner
Chris Duke	Rosalyn Parker	Eddie Weller
Kathryn Edwards	Jeff Parks	Van Wigginton
Amanda Fenwick	Dianne Phillips	Laurel Williamson
Scott Gernander	Bill Raffetto	Teri Zamora
Paulett Golden	Sherry Ransdell	Joanna Zimmermann
George González	Mandi Reiland	
Rebecca Goosen	Shelley Rinehart	
Allatia Harris	Martha Robertson	
Clare Iannelli	Kevin Rodriguez	
Mini Izaguirre	Joan Rondot	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:08 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by John Moon, Jr.
Special Announcements, Recognitions, and Presentations:	<ol style="list-style-type: none"> 1. Dr. Laurel Williamson recognized the SmartStart team for receiving a San Jacinto College Monument Award. 2. Dr. Bill Raffetto introduced Randy Snyder to provide an overview of the 2018 Fine Arts Expo Highlights. 3. Teri Crawford provided an update on the Economic Alliance Washington DC trip. Students recognized were: Steven Torres, Hope Cory, Kevin Rodriguez, Nicole Gerry (not present).
Student Success Presentations:	<ol style="list-style-type: none"> 1. Dr. Rebecca Goosen provided an update on the College Preparatory Department. 2. Michelle Callaway provided an update on Spring Certified Headcount and First Time in College Fall-to-Spring Persistence Rates.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Lt. Ronald Johnston, for the plant sent in memory of his mother-in-law. 2. A copy of the Opportunity News was provided to each Board member. 3. A copy of the Career Focus was provided to each Board member.
Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens desiring to be heard before the Board.
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ol style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements C. Capital Improvement Program

Motion 9860
Consideration of
Approval of
Amendment to
the 2017-2018
Budget for
Restricted
Revenue and
Expenses
Relating to
Federal and
State Grants

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of Amendment to the 2017-2018 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9861
Consideration of
Approval of the
2018-2019
Annual
Priorities

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the 2018-2019 Annual Priorities.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9862
Consideration of
Approval of
Assignment of
Purchase and
Sale Contract
for Surplus Real
Estate Located
In University
Park, Clear
Lake Area

Motion was made by Dr. Ruede Wheeler, seconded by John Moon Jr., for approval of Assignment of Purchase and Sale Contract for Surplus Real Estate Located In University Park, Clear Lake Area.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9863
Consideration of
Approval of
Policy
III.3002.A:
Library
Collection
Development –
Second Reading

Motion was made by Larry Wilson, seconded by Keith Sinor for Approval of Policy III.3002.A: Library Collection Development – Second Reading.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Consideration of Approval of Policy IV.4004.A: Secondary Review of Validated Performance Rating – First Reading (Informational Only) Informational item on Approval of Policy IV.4004.A: Secondary Review of Validated Performance Rating – First Reading (Informational Only).
No vote needed.

Consideration of Approval of Policy #: Transcripts, Licenses, and Certificates – First Reading (Informational Only) Informational item on Approval of Policy #: Transcripts, Licenses, and Certificates – First Reading (Informational Only).
No vote needed.

Motion 9864 Consideration of Purchasing Requests Motion was made by Dan Mims, seconded by John Moon, Jr. for approval of the purchasing requests.

RFP 18-08 Contract for CPD Online Registration	\$230,000
IFB #18-20 Contract for Welding Fume Extraction Arms	116,768
RFP #18-23 Contract for Remote CART Services	80,000
CSP #18-25 Contract for Petrochemical Process Training Unit	5,514,961
RFP #18-26 Contract for Exterior Waterproofing Services	92,685
RFP #18-27 Contract for Beverage Vending and Pouring Rights	90,000
CSP# 18-28 Contract for North Campus Underground Utility Tunnel Upgrades	3,445,484
Purchase Request #1 Additional Funds for Program Management Services	64,000

Purchase Request #2 Contract for Architectural Services for Central Campus Davison Building Renovation	666,235
Purchase Request #3 Method of Procurement for Central Campus Central Plant Upgrade	-
Purchase Request #4 Delegation of Authority for Purchase of Equipment for Central Campus Plant Upgrade	270,000
Purchase Request #5 Bond Funding for Job Order Contracting	250,000
Purchase Request #6 Contract for Architectural Services for College Administration Building Renovations	95,000
Purchase Request #7 Renew the Contract for NCLEX Review Course Services	250,000
Purchase Request #8 Renew the Contract for Electrical Maintenance Services	200,000
Purchase Request #9 Funds for Water Treatment Chemical Services	75,000
Purchase Request #10 Renew the Contract for Catering Services	135,000
Purchase Request #11 Delegation of Authority for Purchase of Emergency Door Locks	<u>500,000</u>
TOTAL OF PURCHASE REQUESTS	\$11,648,365

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9865
Consent Agenda**

Chair Marie Flickinger asked for a motion for the revised consent agenda as discussed in closed session of the Board Workshop.

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

- A. Approval of the Minutes for the April 2, 2018 Board Workshop and Regular Board Meeting
- B. Approval of the Minutes for the April 13, 2018 Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, Extra Service Agreements, and 2018-2019 Faculty Contract Recommendations
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on June 4, 2018.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 8:06 p.m.