

**San Jacinto College District
Regular Board Meeting Minutes**

March 1, 2021

The Board of Trustees of the San Jacinto Community College District met by videoconference at 7:00 p.m., Monday, March 1, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. Due to health and safety concerns related to COVID-19, this meeting was available to the public via a live stream. At least a quorum of the Board was present in accordance with the provisions of Sections 551.125 or 551.127 of the Texas Government Code that have not been suspended by order of the Governor.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: John Moon, Jr., Vice Chair

Chancellor: Brenda Hellyer

Others Present: George González
Bo Hopper
Matt Keim
Mandi Reiland
Laurel Williamson
Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:10 p.m.

Roll Call of Board Members: Chair Marie Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Dan Mims
John Moon, Jr. – absent
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Teri Zamora. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Mandi Reiland read an announcement regarding the meeting process.
2. Dr. Laurel Williamson recognized the 2020-2021 Excellence Awards Recipients and Minnie Piper Nominee.

Student Success Presentations

1. Dr. Laurel Williamson and George González provided an overview of the Fall 2020 vs Fall 2019 Course Success and Fall-to-Spring Persistence Data Analyses.

Communications to the Board:

The following items were reviewed and distributed to the Board as communication items.

1. February 2021 Opportunity News
2. Winter 2021 Senior Focus

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:

There were no citizens desiring to speak before the Board:

Informative Reports:

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements January 2021
 - b. San Jacinto College Monthly Investment Report January 2021
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

Motion 10085 Consideration of Approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

Motion 10086 Consideration of Approval of an Order of Cancellation for the San Jacinto Community College

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of an Order of Cancellation for the San Jacinto Community College District Trustees Election.

Motion Carried.

**District Trustees
Election**

Yeas: Davis Rouse, Flickinger, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10087
Consideration of
Approval of Policy
VII.7003.A,
Expressive Activities
– Second Reading**

Motion was made by Dr. Ruede Wheeler, seconded by Dan Mims, for approval of Policy VII.7003.A, Expressive Activities – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10088
Consideration of
Approval of Policy
III.3001.E, Budget
Preparation – Second
Reading**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of Policy III.3001.E, Budget Preparation – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10089
Consideration of
Approval of Tuition
Schedule for Fiscal
Year 2022**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Tuition Schedule for Fiscal Year 2022.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10090
Consideration of
Approval of Tuition
Exemptions and
Waivers for Fiscal
Year 2022**

Motion was made by Larry Wilson, seconded by Dan Mims for approval of Tuition Exemptions and Waivers for Fiscal Year 2022.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10091
Consideration of
Purchasing Requests**

Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1
Renew Contract for Geofencing Services \$200,000

Purchase Request #2
Contract for Plumbing Services 165,000

Purchase Request #3

Renew Contract for Direct Mail Marketing Campaign Services	130,000
Purchase Request #4	
Additional Funds for Feasibility Study	<u>45,000</u>
TOTAL OF PURCHASE REQUESTS	\$540,000

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10092
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the February 1, 2021, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2020-2021 Part-time Hourly Salary Schedule, and Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 8:17 p.m.