

**San Jacinto College District  
Board Meeting Minutes**

**June 5, 2017**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 5, 2017, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.**

**Board of Trustees:** Marie Flickinger  
Brad Hance  
Dan Mims, Chair  
John Moon, Jr., Secretary  
Keith Sinor, Assistant Secretary  
Dr. Ruede Wheeler  
Larry Wilson, Vice Chair

**Chancellor:** Brenda Hellyer

**Others Present:**

Tom Arrington	Evelyn Hance	Shelley Rinehart
Joshua Banks	Joseph Hebert	Kelly Saenz
Jessie Barkley	Melissa Hernandez	Rae Sinor
Dean Barnes	Michael Holt	Debbie Smith
Rhonda Bell	Natalie Hoyt	Danny Snooks
Kim Bellotte	Charlotte Jackson	John Stauffer
Evan Blaylock	Mark Johnson	Adrian Stephens
Michelle Callaway	Alexus Jones	Joe Stephens
Pam Campbell	Brenda Jones	Jennifer Swindoll
Janet Cowey	Michael Kane	Janice Sullivan
Teri Crawford	Ruth Keenan	Steve Trncak
Danielle Damian	Ann Kokx-Templet	Mason Tschappat
Gloria Davis	MacKenzie Kotrla	Kelsey Walters
Gwen Davis	Marcy Lester	Roger Watkins
Erica Davis Rouse	Chet Lewis	Charlcya Wheeler
Jerry Davis	Jemina MacHarry	Van Wigginton
Kiley Davis	Taylor McHenry	Darnella Wilkerson
Teresa Davis Emebo	Kevin McKisson	Qeturah Williams
Alexis DeLeon	Kevin Morris	Laurel Williamson
JoAnn Delgado	Madison Neal	Terri Youngs
Shelbi Doherty	Becky Park	Julia Zhang
Amanda Fenwick	Kayce Park	Craig Zimmerman
Dominique Garcia	Jeff Parks	Joanna Zimmermann
Carmen Garza	Fay Picard	
George González	Bobby Rouse	

<b>Call the Meeting to order:</b>	Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:03 p.m.
<b>Roll Call of Board Members:</b>	Marie Flickinger Brad Hance John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
<b>Invocation and Pledges to the Flags:</b>	The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Brad Hance.
<b>Special Announcements, Recognitions, and Presentations:</b>	<ol style="list-style-type: none"> <li>1. Chairman Mims recognized the elected officials that were in attendance. Those present were: District Director for State Representative Greg Bonnen, Fay Picard; Chief Clerk of the Harris County Constable of Precinct 2, Kim Bellotte; Harris County Justice of the Peace Jo Ann Delgado; Harris County Justice of the Peace Joe Stephens; Houston City Councilman Jerry Davis; La Porte School District Board of Trustees, Charlcya Wheeler; and Deer Park City Councilwoman, Rae Sinor.</li> <li>2. Ruth Keenan recognized Albemarle with a check presentation.</li> <li>3. Dr. Brenda Jones and Dr. Brenda Hellyer recognized the Baseball and Softball teams for their success in the national championships.</li> <li>4. Dr. Brenda Hellyer introduced Fay Picard who presented a resolution from State Representative Greg Bonnen recognizing the College for being an Aspen Prize Rising Star Recipient.</li> </ol>
<b>Student Success Presentations:</b>	<ol style="list-style-type: none"> <li>1. George González presented an update on transfer students' grade point averages at University of Houston institutions.</li> </ol>
<b>Communications to the Board:</b>	There were no communications to the Board.
<b>Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:</b>	There were no citizens desiring to be heard before the Board.
<b>Informative Reports:</b>	Dan Mims indicated such reports were in the Board documents.
<b>Special Recognition:</b>	Dan Mims recognized Trustee Brad Hance for his years of service as a member of the Board of Trustees. Brad Hance provided comments regarding his service as a Board member.

**Oath of Officer Administered to Recently Elected Trustees**  
**Motion 9781**  
**Consideration of Approval of Election of Officers for the Board of Trustees**

Judge Joann Delgado swore in newly elected Trustee, Erica Davis Rouse. Mr. Danny Snooks swore in re-elected Trustee Dr. Ruede Wheeler.

Larry Wilson nominated Marie Flickinger for Chair. The nomination was seconded by John Moon, Jr. No further nominations were received for Chair.

**Yeas:** Davis Rouse, Flickinger, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

Marie Flickinger conducted the remainder of the meeting.

Larry Wilson nominated Dan Mims for Vice Chairman. The nomination was seconded by John Moon, Jr. No further nominations were received for Vice Chairman.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

Larry Wilson nominated Keith Sinor for Secretary. The nomination was seconded by Dr. Ruede Wheeler. No further nominations were received for Secretary.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

Larry Wilson nominated Erica Davis Rouse for Assistant Secretary. Dr. Ruede Wheeler seconded the nomination. No further nominations were received for Assistant Secretary.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion Carried.**

**Motion 9782**  
**Consideration of Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for Approval of Amendment to the 2016-2017 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9783  
Consideration of  
Approval of the  
Board of Trustees  
Bylaws**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of the Board of Trustees Bylaws.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9784  
Consideration of  
Policy III.3000.A,  
Campus Carry –  
Second Reading**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Policy III.3000.A, Campus Carry – Second Reading.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9785  
Consideration of  
Approval of  
Galena Park  
Career and  
Technical Early  
College High  
School  
Memorandum of  
Understanding**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Galena Park Career and Technical Early College High School Memorandum of Understanding.

Larry Wilson pointed out that the percentage of tuition and fee waiver differed in the action item and the MOU. Dr. Hellyer stated that the waiver is 75%. Marie Flickinger stated the Board would be voting on the item with a 75% waiver and the agreement would be updated to reflect this percentage.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9786  
Consideration of  
Approval of  
College Readiness  
Mathematics  
Courses  
Memorandum of  
Understanding  
with University of  
Texas Dana  
Center**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of College Readiness Mathematics Courses Memorandum of Understanding with University of Texas Dana Center.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9787  
Consideration of  
Approval of the  
Articulation  
Agreement  
between San**

Motion was made by Larry Wilson, seconded by Dan Mims for approval of the articulation agreement between San Jacinto Community College District and Lamar University.

**Motion Carried.**

**Jacinto  
Community  
College District  
and Lamar  
University**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9788  
Consideration of  
Purchasing  
Requests**

Marie Flickinger stated that the Board will consider all purchasing items except Purchase Request #6 on Extending the Contract for Bookstore Operations. These items total \$4,383,908. Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for approval of the purchasing requests as stated by Chair Flickinger.

CSP 17-19 North Campus Library Demolition	\$69,975
IFB 17-15 Advanced Manufacturing Equipment	424,120
RFP 17-12 NCLEX Review Course Services	50,000
Purchase Request #1 Method of Procurement and Design Services for Central Campus Welcome Center Extended Site Development	1,750,000
Purchase Request #2 Engineering Services for North Campus Utility Tunnel Upgrades	384,700
Purchase Request #3 Direct Digital Controls Network Upgrades, Package I	478,887
Purchase Request #4 Architectural Services for South Campus Center for Engineering and Technology	990,000
Purchase Request #5 Additional Funds for Repair of HVAC Chiller at South Campus	80,760
Purchase Request #7 Phone System Maintenance and Support	<u>155,466</u>
<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$4,383,908</b>

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 9789  
Purchase Request  
#6 – Extend the  
Contract for  
Bookstore  
Operations**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve Purchase Request #6 – Extend the Contract for Bookstore Operations in the amount of \$4,000,000.

**Motion Carried.**

**Yeas:** Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Abstained:** Davis Rouse

**Nays:** None

**Motion 9790  
Consent Agenda**

Motion was made by Keith Sinor, seconded by John Moon, Jr., to approve the consent agenda.

**Motion Carried.**

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

**Nays:** None

**Adjournment:**

Meeting Adjourned at 7:57 p.m.