

**San Jacinto College District
Regular Board Meeting Minutes**

January 27, 2020

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 27, 2020, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Absent: Erica Davis Rouse, Assistant Secretary

Chancellor: Brenda Hellyer

Others Present:

Joshua Banks	Rebecca Goosen	Shelley Rinehart
Dean Barnes	Abbie Grubb	Martha Robertson
Rhonda Bell	Rick Guerrero	Debbie Smith
Marsha Borden	Kevin Hale	Danny Snooks
Kathy Burris	Allatia Harris	Rob Stanicic
Michelle Callaway	Rosie Helms	Rhonda Tompkins
Dinkar Chheda	Mini Izaguirre	Andrea Vasquez
Kelly Cleaver	Sallie Kay Janes	Tom Watson
Hector Covo	Bryan Jones	Van Wigginton
Steven Cowart	Tami Kelly	Susan K. Williams
Janet Cowey	Dana Kostecka	Laurel Williamson
Katey Crackel	Kevin McKisson	Teri Zamora
Teri Crawford	Kevin McKisson	
Arnold E. Davis Jr.	Lamar McWaine	
Suzanne DeBlanc	DeRhonda McWaine	
Kimberly DeLauro	Robert Merino	
Destry Dokes	Kevin Morris	
Chris Duke	Lambrini Nicopoulos	
Teddy Farias	Alexander Okwonna	
Amanda Fenwick	Bob Pizzitola	
Scott Gernander	Bill Raffetto	
Connie Gomez	JR Ragaisis	
George González	Sandra Ramirez	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:06 p.m.
Roll Call of Board Members:	Erica Davis Rouse (absent) Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Invocation and Pledges to the Flags:	The invocation was given by Dr. Alexander Okwonna. The pledges to the American flag and the Texas flag were led by Keith Sinor.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Tom Watson launched the San Jacinto College Foundation Gala with a Twist Event Kickoff. 2. Dr. Laurel Williamson recognized the 2019-2020 Excellence Award Recipients and Minnie Piper Nominee
Student Success Presentations:	<ol style="list-style-type: none"> 1. George González and Dr. Laurel Williamson presented an overview of San Jacinto College Pathway through the Lens of Diversity.
Communications to the Board:	<p>The following items were distributed to the Board as communication items.</p> <ol style="list-style-type: none"> 1. A thank you was sent to the Board from Anita Dewease for the plant sent in memory of her father-in-law. 2. A thank you was sent to the Board from Michelle Callaway for the plant sent in memory of her mother-in-law. 3. A thank you was sent to the Board from Carolyn Riddle for the plant sent in memory of her husband. 4. A thank you was sent to the Board from Patrecia Simpson for the plant sent in memory of her brother. 5. A thank you was sent to the Board from John Moon, Jr. for the plant, thoughts, and prayers during his recent recovery. 6. Winter 2020 Senior Focus 7. Winter 2019 Career Focus 8. January 2020 Opportunity News 9. 2019 Report to the Community 10. Every aspect of our Bachelor of Science degree in Nursing is approved and acknowledged. We are 100% approved by all regulatory entities. 11. 2018-2019 Comprehensive Annual Financial Report 12. Dr. Brenda Hellyer recognized Dr. Allatia Harris for receiving the Dr. Ed Lehr Chairman's award at the North Channel Chamber of Commerce last Thursday.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board: There were no citizens desiring to be before the Board of Trustees.

Informative Reports: Chair Marie Flickinger indicated such reports were in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. Financial Statements November 2019
 - b. Monthly Investment Report November 2019
 - c. Financial Statements December 2019
 - d. Monthly Investment Report December 2019
 - e. Quarterly Investment Report September – November 2019
- B. San Jacinto College Foundation Financial Statements
 - a. November 2019
 - b. December 2019
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes
Brenda Hellyer noted that there is a correction to the minutes on page four. The reference to Australia should be Austria. This will be corrected for the final minutes.

Motion 10015 Consideration of Approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants Motion was made by Larry Wilson, seconded by Dr, Ruede Wheeler, for approval of Amendment to the 2019-2020 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

Motion 10016 Consideration of Approval of Policy III.3003.A, Ethical Conduct & Conflicts of Interest - Second Reading Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of Policy III.3003.A, Ethical Conduct & Conflicts of Interest - Second Reading.

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson
Nays: None

Motion 10017 Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of
Consideration of Interlocal Agreement with Texas A&M Engineering Extension Service.
Approval of
Interlocal
Agreement with **Motion Carried.**
Texas A&M
Engineering **Yeas:** Mims, Moon, Sinor, Wheeler, Wilson
Extension **Nays:** None
Service

Motion 10018 Motion was made by Dan Mims, seconded by John Moon, JR., for approval of
Consideration of Memorandum of Understanding with Sheldon ISD for Early College High
Approval of School.
Memorandum of
Understanding **Motion Carried.**
with Sheldon
ISD for Early **Yeas:** Mims, Moon, Sinor, Wheeler, Wilson
College High **Nays:** None
School

Motion 10019 Motion was made by Dan Mims, seconded by Keith Sinor, for approval to
Consideration of Change Policy Number.
Approval to
Change Policy **Motion Carried.**
Number
Number **Yeas:** Mims, Moon, Sinor, Wheeler, Wilson
Number **Nays:** None

Motion 10020 Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for
Consideration of approval of the purchasing requests.
Purchasing
Requests

Purchase Request #1	
Purchase Utility Connection Services for Generation Park	\$118,310
Purchase Request #2	
Contract for Architectural Services for South Campus Jones Building Renovation	1,100,000
Purchase Request #3	
Contract for CPET Extended Site Development	531,000
Purchase Request #4	
Contract for Maritime Expansion	1,047,600
Purchase Request #5	
Method of Procurement for Asbestos Abatement of Central Campus Ball and Anderson Buildings	-

Purchase Request #6	
Method of Procurement for College Wayfinding Signs and Maps	-
Purchase Request #7	
Additional Funds for Oracle Software Licenses	270,000
Purchase Request #8	
Additional Funds for Technical Training Equipment and Supplies	200,000
Purchase Request #9	
Renew the Contract for Electronic Procurement Software	<u>177,500</u>
TOTAL OF PURCHASE REQUESTS	\$3,444,410

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Motion 10021
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the December 2, 2019 Board Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations and 2019-2020 Part-Time Hourly Rate Schedule
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Mims, Moon, Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:44 p.m.