

**San Jacinto College District  
Regular Board Meeting Minutes**

**August 2, 2021**

**The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 2, 2021, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.**

**Board of Trustees:** Erica Davis Rouse, Assistant Secretary  
Marie Flickinger, Chair  
Dan Mims  
John Moon, Jr., Vice Chair  
Keith Sinor, Secretary  
Dr. Ruede Wheeler  
Larry Wilson

**Chancellor:** Brenda Hellyer

**Others Present:**

Andy Benoit	Kelly Miller
Raquel Boujourne	Rudy Moya
Teri Crawford	Alexander Okwonna
Destry Dokes	Sandra Ramirez
Amanda Fenwick	Mandi Reiland
Loida Gonzalez Utley	Oscar Reyna
Rebecca Goosen	Sherilyn Reynolds
Allatia Harris	Eddy Ruiz
Bo Hopper	John Stauffer
Carin Hutchins	Chissy Uba
Robert Jeter III	Van Wigginton
Matt Keim	Laurel Williamson
Aaron Knight	Kimberly Yancy
Ann Kokx-Templet	Teri Zamora
Al Maldonado	Joanna Zimmermann

**Call the Meeting to order:** Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:09 p.m.

**Roll Call of Board Members:** Chair Marie Flickinger conducted a roll call of the Board members:

Erica Davis Rouse  
Dan Mims  
John Moon, Jr.  
Keith Sinor  
Dr. Ruede Wheeler  
Larry Wilson

**Invocation and Pledges to the Flags:**

The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Larry Wilson.

**Special Announcements, Recognitions, Introductions, and Presentations:**

1. Dr. Rebecca Goosen introduced a signing ceremony with Texas A&M Corpus Christi. Dr. Kelly Miller with Texas A&M Corpus Christi spoke.

**Communications to the Board:**

The following items were reviewed and distributed to the Board as communication items.

1. July Opportunity News
2. August Opportunity News
3. STEM Council 2020 Annual Report

**Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:**

Citizens desiring to speak before the Board:

1. Rudy Moya
2. Robert Jeter III
3. Chissy Uba, A Status Construction

**Informative Reports:**

Chair Marie Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
  - a. San Jacinto College Financial Statements June 2021
  - b. San Jacinto College Monthly Investment Report June 2021
  - c. San Jacinto College Financial Statements May 2021
  - d. San Jacinto College Monthly Investment Report May 2021
  - e. San Jacinto College Quarterly Investment Report February - May 2021
- B. San Jacinto College Foundation Financial Statements
  - a. June 2021
  - b. May 2021
- C. Capital Improvement Program
  - a. June 2021
  - b. May 2021

**Assignments for Board Committees and San Jacinto College Foundation - For Information Only**

Chair Marie Flickinger appointed the membership of each committee as follows:

- Finance Committee
  1. Keith Sinor, Committee Chair
  2. Dr. Ruede Wheeler
  3. Larry Wilson
- Building Committee
  1. Dan Mims, Committee Chair
  2. Erica Davis Rouse
  3. John Moon, Jr.

As Chair, Trustee Flickinger will serve on both committees.

Trustees to serve on the Board of Directors for the San Jacinto College Foundation:

1. Dan Mims
2. John Moon, Jr.
3. Keith Sinor

**Motion 10118  
Consideration of  
Approval of  
Amendment to the  
2020-2021 Budget for  
Restricted Revenue  
and Expenses  
Relating to Federal  
and State Grants**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Amendment to the 2020-2021 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 10119  
Consideration of  
Approval of Updates  
to the 2019-2024  
Strategic Plan**

Motion was made by Dr. Ruede Wheeler, seconded by Erica Davis Rouse, for approval of Updates to the 2019-2024 Strategic Plan.

Motion Carried.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 10120  
Consideration of  
Approval of Proposed  
Budget for 2021-2022**

Teri Zamora presented the 2021-2022 proposed budget.

Motion was made by Keith Sinor, seconded by Dr. Ruede Wheeler, for approval of Proposed Budget for 2021-2022.

Motion Carried.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Motion 10121  
Consideration of  
Approval of Part-time  
Rate Changes and  
Reauthorization of  
the Full-time Salary  
Schedules and  
Stipends and Market**

Motion was made by Erica Davis Rouse, seconded by Larry Wilson, for approval of Part-time Rate Changes and Reauthorization of the Full-time Salary Schedules and Stipends and Market Premiums for 2021-2022.

Motion Carried.

**Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
**Nays:** None

**Premiums for 2021-2022**

**Motion 10122  
Consideration of  
Recommendation to  
Adopt a Tax Rate  
that is Not in Excess  
of the Voter-Approval  
Tax Rate**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, for recommendation to Adopt a Tax Rate that is Not in Excess of the Voter-Approval Tax Rate.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10123  
Consideration of  
Approval of the 2022  
Board of Trustees  
Regularly Scheduled  
Meeting Dates**

Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of the 2022 Board of Trustees Regularly Scheduled Meeting Dates.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10124  
Consideration of  
Approval of Non-  
Credit Course  
Enrollment Charges**

Motion was made by Larry Wilson, seconded by Dan Mims, for approval of Non-Credit Course Enrollment Charges.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10125  
Consideration of  
Approval of an Inter-  
local Agreement with  
The University of  
Texas at Austin  
Charles A. Dana  
Center**

Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of an Inter-local Agreement with The University of Texas at Austin Charles A. Dana Center.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10126  
Consideration of  
Approval of the  
Awarding of a  
Posthumous Degree**

Motion was made by Erica Davis Rouse, seconded by Larry Wilson, for approval of the Awarding of a Posthumous Degree.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 10127  
Consideration of  
Approval of  
Management  
Agreement Between  
San Jacinto  
Community College  
District and the San  
Jacinto College  
Foundation**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Management Agreement Between San Jacinto Community College District and the San Jacinto College Foundation.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10128  
Consideration of  
Approval of the  
Annual Review of the  
Investment Policy and  
Strategy of the  
College**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for approval of the Annual Review of the Investment Policy and Strategy of the College.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Motion 10129  
Consideration of  
Approval of Banking  
and Investment  
Resolutions and  
Forms**

Motion was made by John Moon, Jr., seconded by Dan Mims, for approval of Banking and Investment Resolutions and Forms.

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Consideration of  
Approval of Policy  
III.3008.B,  
Communicable  
Disease – First  
Reading  
(Informational Item)**

Consideration of Approval of Policy III.3008.B, Communicable Disease – First Reading (Informational Item)

No vote required.

**Consideration of  
Approval of Policy  
II.2001.A, Substantive  
Change – First  
Reading  
(Informational Item)**

Consideration of Approval of Policy II.2001.A, Substantive Change – First Reading (Informational Item)

No vote required.

**Motion 10130**

Motion was made by Keith Sinor, seconded by John Moon, Jr., for approval of the purchasing requests.

<b>Consideration of Purchasing Requests</b>	Purchase Request #1 Annual Renewals and Expenditures	\$49,549,878
	Purchase Request #2 Purchasing Cooperatives	700
	Purchase Request #3 Contract for South Campus Maintenance Building Renovation	1,900,000
	Purchase Request #4 Renew the Contracts for Flood Insurance	245,000
	Purchase Request #5 Contract for Web Support Services	200,000
	Purchase Request #6 Renew the Contract for Instructional Collaboration Application	119,000
	Purchase Request #7 Purchase Graduation Event License	110,075
	Purchase Request #8 Change Order to South Campus Jones Building Renovation	800,000
	Purchase Request #9 Additional Funds for Energy Efficiency Consulting Service	<u>100,000</u>
	<b>TOTAL OF PURCHASE REQUESTS</b>	<b>\$53,024,653</b>

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 10131  
Consent Agenda**

Motion was made by John Moon, Jr., seconded by Dr. Ruede Wheeler, to approve the consent agenda.

- A. Approval of the Minutes for the June 7, 2021, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the June 25, 2021 Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
  - a. June 2021
  - b. May 2021

- D. Approval of Personnel Recommendations, Extra Service Agreements, and 2021-2022 Professional Contract Recommendations
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on September 13, 2021

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson  
Nays: None

**Items for Discussion/  
Possible Action**

There were no additional items discussed.

**Adjournment:**

Chair Marie Flickinger adjourned the meeting at 8:08 p.m.