

**San Jacinto College District
Regular Board Meeting Minutes**

August 5, 2019

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 5, 2019, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims, Vice Chair
John Moon, Jr.
Keith Sinor, Secretary
Dr. Ruede Wheeler
Larry Wilson

Chancellor: Brenda Hellyer

Others Present:

Kevin Adams	Brenda Jones	Andrea Vasquez
Sandra Alaniz	Bryan Jones	Wayne Wauters
Joshua Banks	Tami Kelly	Niki Whiteside
Dean Barnes	Angela Klaus	Van Wigginton
Rhonda Bell	Ann Kokx-Templet	Laurel Williamson
Lee Benjamins	Patsy Laredo	Noveta Wimbley
Marsha Bowden	Linda Matlock	Teri Zamora
Gary Bucek	Kevin McKisson	Joe Zwiercan
Michelle Callaway	DeRhonda McWaine	
Pam Campbell	Kevin Morris	
Jacob Colderon	Alexander Okwonna	
Hector Covo	Rod Parker	
Janet Cowey	William Petty	
Teri Crawford	Bill Raffetto	
Suzanne DeBlanc	James Ragaisis	
Vicki Del Bello	Sandra Ramirez	
Kimberly DeLauro	Heather Rhodes	
Shanna Dement	Shelley Rinehart	
Chris Duke	Martha Robertson	
Teddy Farias	Ron Sanchez	
Amanda Fenwick	Genevieve Scholes	
George González	Debbie Smith	
Rebecca Goosen	John Stauffer	
Jim Griffin	Janice Sullivan	
Allatia Harris	Dominic Trejo	
Joseph Hebert	Adan Trejo, III	
Rosie Helms	Adan Trejo, Jr.	
Mini Izaguirre	Christina Valdez	
Kenneth Jackson	Sara Valdez	
Sallie Kay Janes	Trini Valdez	

Call the Meeting to order:	Chair Marie Flickinger called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.
Roll Call of Board Members:	Erica Davis Rouse Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
Moment of Silence, Invocation, and Pledges to the Flags:	Marie Flickinger led a moment of silence in honor of Lorenzo Najera. The invocation was given by Van Wigginton. The pledges to the American flag and the Texas flag were led by Larry Wilson.
Special Announcements, Recognitions, Introductions, and Presentations:	<ol style="list-style-type: none"> 1. Teri Zamora recognized the San Jacinto College District Police Officers for Life-saving Actions, and she presented a presentation on AED's. 2. Teri Zamora recognized the Purchasing Department for Receiving the 2019 Annual Achievement of Excellence in Procurement Award. 3. Van Wigginton recognized the Process Technology Troubleshooting Team. 4. Dr. Sallie Kay Janes recognized the Small Business Development Center (SBDC) for being named the Texas Gulf Coast SBDC State Star for 2018. 5. Dr. Sallie Kay Janes recognized the U.S. Department of Labor H1-B Scaling Apprenticeship Through Sector-Based Strategies (Texas is IT!) new grant. (This recognition was not posted but was recognized at this point in the meeting because the grant is being approved within the agenda and representation was present.) Stephen Dodd with IBM spoke briefly about the grant. 6. Dr. Laurel Williamson recognized the Monument Award Recipients from the Faculty Credentialing Team.
Student Success Presentations:	<ol style="list-style-type: none"> 1. Michelle Callaway presented an update on the Spring 2019 Course Retention and Success. To provide additional context to the data presented, James Ragaisis and Dr. Alexander Okwonna presented on Instructional Initiatives and Strategies to Increase Student Retention and Success.
Communications to the Board:	<ol style="list-style-type: none"> 1. A thank you was sent to the Board from Rosie Helms for the plant sent in memory of her mother-in-law. 2. A thank you was sent to the Board from Laurel Williamson for the plant sent in memory of her aunt. 3. A thank you was sent to the Board from Ros Parker for the plant sent in memory of her mother. 4. A thank you was sent to the Board from Brenda Hellyer for the plant sent in memory of her uncle. 5. A copy of the August Opportunity News was distributed. 6. A copy of the Summer 2019 Senior Focus was distributed.

Hearing of Such Citizens or Groups of Citizens Desiring to be Heard Before the Board:	There were no citizens requesting to be heard before the Board.				
Informative Reports:	<p>Chair Marie Flickinger indicated such reports were in the Board documents and online.</p> <ul style="list-style-type: none"> A. San Jacinto College Financial Statements B. San Jacinto College Foundation Financial Statements <ul style="list-style-type: none"> a. June 2019 b. May 2019 C. Capital Improvement Program D. San Jacinto College Building Committee Minutes E. San Jacinto College Finance Committee Minutes 				
Assignments for Board Committees and San Jacinto College Foundation - For Information Only	<p>Chair Marie Flickinger appointed the membership of each committee as follows:</p> <table border="0"> <tr> <td style="padding-right: 20px;">Finance Committee</td> <td> <ul style="list-style-type: none"> 1. Keith Sinor, Committee Chair 2. Dr. Ruede Wheeler 3. Larry Wilson </td> </tr> <tr> <td style="padding-right: 20px;">Building Committee</td> <td> <ul style="list-style-type: none"> 1. Dan Mims, Committee Chair 2. Erica Davis Rouse 3. John Moon, Jr. </td> </tr> </table> <p>As Chair, Trustee Flickinger will serve on both committees.</p> <p>Trustees to serve on the Board of Directors for the San Jacinto College Foundation will be appointed at a later date.</p>	Finance Committee	<ul style="list-style-type: none"> 1. Keith Sinor, Committee Chair 2. Dr. Ruede Wheeler 3. Larry Wilson 	Building Committee	<ul style="list-style-type: none"> 1. Dan Mims, Committee Chair 2. Erica Davis Rouse 3. John Moon, Jr.
Finance Committee	<ul style="list-style-type: none"> 1. Keith Sinor, Committee Chair 2. Dr. Ruede Wheeler 3. Larry Wilson 				
Building Committee	<ul style="list-style-type: none"> 1. Dan Mims, Committee Chair 2. Erica Davis Rouse 3. John Moon, Jr. 				
Motion 9972 Consideration of Approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants	<p>Motion was made by Dan Mims, seconded by Larry Wilson, for approval of Amendment to the 2018-2019 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.</p> <p>Motion Carried.</p> <p>Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson Nays: None</p>				

- Motion 9973**
Consideration and Approval of Resolution Authorizing the Defeasance of Bonds
 Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for approval of Resolution Authorizing the Defeasance of Bonds.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9974**
Consideration of Adoption of Authorized Broker/Dealer List
 Motion was made by Keith Sinor, seconded by Erica Davis Rouse, for adoption of Authorized Broker/Dealer List.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9975**
Consideration Of A Resolution For Casting A Ballot For The Election Of A Person To The Board Of Directors Of The Harris County Appraisal District
 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval Of A Resolution For Casting A Ballot For The Election Of A Person To The Board Of Directors Of The Harris County Appraisal District.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9976**
Consideration of Approval of the Annual Review of the Investment Policy and Strategy of the College
 Motion was made by Dr. Ruede Wheeler, seconded by John Moon, Jr., for approval of the Annual Review of the Investment Policy and Strategy of the College.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None
- Motion 9977**
Consideration of Approval of the 2020 Board of Trustees Regularly Scheduled Meeting Dates
 Motion was made by Keith Sinor, seconded by Erica Davis Rouse for approval of the 2020 Board of Trustees Regularly Scheduled Meeting Dates.
Motion Carried.
Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Nays: None

Motion 9978 Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of
Consideration of Policy III.3006.B, Volunteer Service – Second Reading.
Approval of
Policy **Motion Carried.**
III.3006.B,
Volunteer **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
Service – Second **Nays:** None
Reading

Motion 9979 Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for
Consideration of approval of Sublease and Lease with LBC at Port of Houston.
Approval of
Sublease and **Motion Carried.**
Lease with LBC **Yeas:** Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson
at Port of **Nays:** None
Houston

Motion 9980 Motion was made by Dan Mims, seconded by Dr. Ruede Wheeler, for
Consideration of approval of the purchasing requests.
Purchasing
Requests

Purchase Request #1	
2020 Annual Renewals	\$52,391,239
Purchase Request #2	
Purchasing Cooperatives	-
Purchase Request #3	
Contract for South Campus Chilled Water	
Infrastructure Upgrades	2,708,100
Purchase Request #4	
Architectural Programming and Facility Assessment	
Services for the Central Campus McCollum Building	
Renovation	112,500
Purchase Request #5	
Method of Procurement for the Central Campus	
Classroom Building	-
Purchase Request #6	
Contract for Strategic Energy Management Consultant Services	100,000
Purchase Request #7	
Contract for Leasing Technology Services	1,280,000
Purchase Request #8	
Contract for Welding Consumables and Supplies	350,000

Purchase Request #9 Contract for Food Distributor	325,000
Purchase Request #10 Renew the Contract for Flood Insurance	200,000
Purchase Request #11 Purchase Curriculum Materials, Training, and Coaching Services	66,000
Purchase Request #12 Additional Funds for Training Equipment for Central Campus Petrochemical Process Training Unit	37,800
Purchase Request #13 Additional Funds and Contract Extension for Petrochemical Consulting Services	<u>23,750</u>
TOTAL OF PURCHASE REQUESTS	\$57,594,389

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Motion 9981
Consent Agenda**

Motion was made by Larry Wilson, seconded by John Moon, Jr., to approve the consent agenda.

- A. Approval of the Minutes for the June 3, 2019 Board Workshop, Public Budget Hearing, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), 2019-2020 Professional Contracts
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Mims, Moon, Jr., Sinor, Wheeler, Wilson

Nays: None

**Items for
Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Meeting Adjourned at 7:57 p.m.