

San Jacinto Community College District
Regular Board Meeting Minutes
August 12, 2024

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, August 12, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Marie Flickinger, Dr. Michelle Cantú-Wilson, Erica Davis Rouse, Dan Mims, John Moon, Jr., Keith Sinor, Larry Wilson

Chancellor: Brenda Hellyer

Others Present: Tanesha Antoine, Mariama Barry, Nathalie Barry, Rhonda Bell, Jesse Bernal, Tiffany Burton, Robert Cage, Jaquelynn Conger, Matt Crow, Kim DeLauro, Destry Dokes, Dianne Duron, Teddy Farias, Amanda Fenwick, Rachel Garcia, Scott Gernander, Catherine Green, Allatia Harris, Damon Harris, Carin Hutchins, Sallie Kay Janes, Bryan Jones, Matt Keim, Kara Kennebrew, Aaron Knight, Heather LaCour, Kristy McAuliffe, Kevin McKisson, DeRhonda McWaine, Lamar McWaine, Kelly Mizell, Kevin Morris, Chelsea Nakayama, Lambrini Nicopoulos, Alexander Okwonna, Soumee Overstreet, Joe Pena, JR Ragaisis, Mandi Reiland, Sherilyn Reynolds, Shelley Rinehart, Nancy Suarez, April Tidwell, Ken Tidwell, Sonia Townsend, Jose Valentine, Isaac Villarreal, Laurel Williamson, Teri Zamora, Joanna Zimmermann

I. Call the Meeting to Order

Chair Flickinger called the regular meeting of the Board of Trustees to order at 7:02 p.m.

II. Roll Call of Board Members

Chair Flickinger conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson

III. Invocation, Moment of Silence, and Pledge to the Flags

The invocation and moment of silence were given by Sandra Ramirez. The pledges to the American and Texas flags were led by Larry Wilson.

- IV. Special Announcements, Recognitions, Introductions, and Presentations
1. Aaron Knight recognized the students and faculty that competed in the Future Business Leaders of America.
 2. The recognition of Teri Crawford for Receiving the Carl M. "Cheesie" Nelson Administrative Leadership Award was tabled.

- V. Student Success Presentations
- There were no student success presentations.

- VI. Communications to the Board of Trustees
- The following items were reviewed and distributed to the Board as communication items:
1. July Opportunity News
 2. August Opportunity News

- VII. Public Comment
- There were no citizens desiring to speak before the Board.

- VIII. Informative Reports to the Board
- Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 1. San Jacinto College Monthly Financial Statements June 2024
 2. San Jacinto College Monthly Financial Statements May 2024
 3. San Jacinto College Monthly Investment Report June 2024
 4. San Jacinto College Monthly Investment Report May 2024
 5. San Jacinto College Quarterly Investment Report March - May 2024
- B. San Jacinto College Foundation Financial Statements
 1. June 2024
 2. May 2024
- C. Capital Improvement Program
 1. June 2024
 2. May 2024

- IX. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

Motion 10374:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Dan Mims.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- X. Consideration of Approval of Investment Strategy and Annual Review and Approval of the College's Investment Policy - Second Reading

Motion 10375:

Motion moved by Keith Sinor and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XI. Consideration of Approval of Proposed Budget for 2024-2025

Prior to the request for a motion, second, or votes, Teri Zamora presented an overview of the proposed 2024-2025 budget.

Motion 10376:

Motion moved by Larry Wilson and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XII. Consideration of Recommendation to Adopt a Tax Rate that is not in Excess of the Voter Approval Tax Rate

Motion 10377:

Motion moved by Keith Sinor and motion seconded by Dan Mims. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XIII. Consideration of Approval of Part-Time Rate Changes, Stipend and Market Premium Changes, and Reauthorization of the Full-time Salary Schedules for 2024-2025

Motion 10378:

Motion moved by Dan Mims and motion seconded by Erica Davis Rouse. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

- XIV. Consideration of Approval of Licensing Agreement at Ellington Field

Motion 10379:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

- XV. Consideration for Approval of Report to be Submitted to the Texas Higher Education Coordinating Board Certifying Compliance with Texas Education Code 51.3525 (SB17)

Motion 10380:

Motion moved by Dan Mims and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

- XVI. Consideration of Approval of Memorandum of Understanding with Grace Christian Academy for Dual Credit

Motion 10381:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Larry Wilson.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

- XVII. Consideration of Approval of Memorandum of Understanding with Iman Academy Southeast for Dual Credit

Motion 10382:

Motion moved by Dan Mims and motion seconded by Keith Sinor. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

- XVIII. Consideration of Approval of the 2025 Board of Trustees Regularly Scheduled Meeting Dates

Motion 10383:

Motion moved by John Moon, Jr. and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson
Nays: None

XIX. Consideration of Approval of Policy III.3000.A, Campus Carry - First Reading
(Informational Item)

No vote required.

XX. Consideration of Purchasing Requests

#1	Consideration of Approval of Annual Renewals and Expenditures	\$	41,402,583
#2	Consideration of Approval of Purchasing Cooperatives		-
#3	Consideration of Approval of Additional Funding for Generation Park Expansion Building		1,600,000
#4	Consideration of Approval to Contract for Central Campus C5 Music Building Envelope Repairs		700,000
#5	Consideration of Approval of a Contract for Architectural Services for Sports Field Renovations at North and South Campuses		176,500
#6	Consideration of Approval to Contract for Asphalt, Concrete, & Parking Lot Striping Services		500,000
#7	Consideration of Approval to Renew the Contract for Pathify Student Portal		411,713
#8	Consideration of Approval of Additional Funds for Job Order Contracting Services		250,000
#9	Consideration of Approval to Purchase Flood Insurance		243,000
#10	Consideration of Approval to Purchase Metal 3D Printer		235,000
#11	Consideration of Approval of Additional Funds for Landscaping Services		221,000
#12	Consideration of Approval to Renew the Contract for Electronic Procurement Software		201,685
#13	Consideration of Approval to Contract for Aerospace System Trainers		193,270
#14	Consideration of Approval to Contract for a Strategic Energy Management Consultant		150,000
#15	Consideration of Approval to Contract for Bond Underwriting Services		-

#16	Consideration of Approval to Purchase a Compact Benchtop Chromatography System	200,000
#17	Consideration of Approval to Purchase Casualty Insurance	382,036

TOTAL OF PURCHASE REQUESTS \$ 46,866,787

Motion 10384:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Erica Davis Rouse. Motion carried.

No vote required.

XXI. Consent Agenda

- A. Approval of the Minutes for the June 3, 2024, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the August 5, 2024, Board Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2024-2025 Professional Contract Recommendations
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting

Motion 10385:

Motion moved by Larry Wilson and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Davis Rouse, Flickinger, Mims, Moon, Jr., Sinor, Wilson

Nays: None

XXII. Items for Discussion/Possible Action

There were no additional items discussed.

XXIII. Adjournment

Chair Flickinger adjourned the meeting at 7:35 p.m.