

***Board of Trustees
Meeting***

March 6, 2023

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a Board workshop at 5:00 p.m., Monday, March 6, 2023, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

The open portions of this meeting will be recorded and made available to the public on the College's website.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071, 551.074, and 551.076 of the Texas Open Meetings Act, for the following purposes:**
 - a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
 - b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - c. Security Matters - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
- IV. Reconvene in Open Meeting**
- V. Review Credit Tuition Schedule, Exemptions, and Waivers**
- VI. Review Change to Tuition Discount for Employee Dependents and Spouse**
- VII. Update on May 2023 Board Election**
- VIII. Update on State and Federal Legislative Sessions and the Texas Commission on Community College Finance**
- IX. Review of Calendar**
- X. General Discussion of Meeting Items**
 - a. Additional Purchasing Support Documents
- XI. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, March 2, 2023, this notice was posted to the College’s website, on a bulletin board located at a place convenient to the public at the administrative building of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a regularly scheduled Board meeting at 7:00 p.m. on Monday, March 6, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

An electronic copy of the agenda packet is available on the College’s website as follows:

www.sanjac.edu/board-meeting-agendas

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board

The form must be completed prior to 11:00 a.m. on March 6, 2023. After completion of the form, the requestor will be contacted with further instructions. Registered participants will be allotted five minutes to address the Board of Trustees during the “Public Comment” portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College’s website.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**BOARD MEETING
AGENDA**

I. Call the Meeting to Order

II. Roll Call of Board Members

III. Invocation and Pledge to the Flags

IV. Special Announcements, Recognitions, Introductions, and Presentations

Recognition of Monument Awards Program Recipients

- Fast Track Tuition Discount Program Core Team
- Dual Credit Improvements Team

Laurel Williamson
Teri Zamora

V. Student Success Presentations

Holistic KPI Dashboard Update (through Lens of Equity)

George González

- VI. Communications to the Board of Trustees**
- VII. Public Comment**
- VIII. Informative Reports to the Board**
 - A. San Jacinto College Financial Statements
 - a. San Jacinto College Monthly Financial Statements January 2023
 - b. San Jacinto College Monthly Investment Report January 2023
 - B. San Jacinto College Foundation Financial Statements
 - C. Capital Improvement Program

ACTION ITEMS

- IX. Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Approval of Tuition Schedule and Other Student Charges, Effective Fall 2023**
- XI. Consideration of Approval of Tuition Exemptions and Waivers for Fiscal Year 2024**
- XII. Consideration of Approval of Percentage Tuition Discount for Employee Dependents and Spouse**
- XIII. Consideration of Ratification of Emergency Purchase – Diagnostic Testing and Temporary Power Installation**
- XIV. Consideration of Adoption of Resolution of Support for the Texas Commission on Community College Finance Recommendations**
- XV. Consideration of Approval of an Associate of Applied Science in Engineering Technology**
- XVI. Consideration of Approval of Associate of Applied Science in Biomanufacturing Technology**

PURCHASING REQUESTS

- XVII. Consideration of Purchasing Requests**

CONSENT AGENDA

- XVIII. Consent Agenda**
 (Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)
 - A. Approval of the Minutes for the January 30, 2023, Workshop and Regular Board Meeting**
 - B. Approval of the Budget Transfers**
 - C. Approval of Personnel Recommendations and Extra Service Agreements**
 - D. Approval of the Affiliation Agreements**
 - E. Approval of the Next Regularly Scheduled Meeting**
- XIX. Items for Discussion/Possible Action**

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

XX. Adjournment

Closed Session Authority

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Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087 – To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

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Brenda Hellyer, Ed.D.

San Jacinto College Financial Statements
January 2023

San Jacinto Community College District
Statement of Net Position
January 31,

<u>Assets</u>	<u>2023</u>	<u>2022</u>
Current assets:		
Cash and cash equivalents	\$ 69,798,328	\$ 90,185,376
Investments	30,778,001	-
Accounts receivable - taxes	5,838,707	5,037,790
Accounts receivable	27,050,832	31,358,156
Deferred charges	1,579,625	992,513
Inventories	422,438	550,602
Total current assets	<u>135,467,932</u>	<u>128,124,437</u>
Noncurrent assets:		
Restricted cash and cash equivalents	92,133,074	89,215,822
Capital assets, net	712,805,492	710,050,189
Total noncurrent assets	<u>804,938,566</u>	<u>799,266,011</u>
Total assets	<u>940,406,498</u>	<u>927,390,448</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	12,486,706	16,771,450
Deferred outflow related to OPEB	19,256,731	22,616,854
Deferred outflow related to defeased debt	5,093,638	6,101,097
Total deferred outflows of resources	<u>36,837,074</u>	<u>45,489,401</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	14,264,101	15,539,701
Accrued liabilities	10,957,384	13,269,106
Accrued compensable absences and deferred compensation	2,429,062	2,399,843
Deferred revenues	461,310	562,564
Total current liabilities	<u>28,111,856</u>	<u>31,771,214</u>
Noncurrent liabilities:		
Net pension liability	20,637,425	46,145,705
Net OPEB liability	112,279,723	103,762,700
Bonds and notes payable	670,948,332	646,974,468
Total noncurrent liabilities	<u>803,865,480</u>	<u>796,882,873</u>
Total liabilities	<u>831,977,337</u>	<u>828,654,087</u>
Deferred inflows of resources:		
Deferred inflows related to pensions	25,055,564	7,609,539
Deferred inflows related to OPEB	18,658,275	29,602,310
Deferred Inflows - Lease Receivable	1,382,492	2,451,580
Total deferred inflows of resources	<u>45,096,331</u>	<u>39,663,429</u>
<u>Net assets</u>		
Beginning of year - audited	79,147,476	73,919,642
Current year addition	21,022,428	30,642,691
Total net position	<u>\$ 100,169,905</u>	<u>\$ 104,562,333</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

11 Unrestricted Funds

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 41,307,653	\$ 17,762,291	43.00%	\$ 17,762,293	43.00%
Local Taxes - Maintenance & Operations	79,500,000	33,442,072	42.07%	33,691,484	45.59%
Credit Tuition	63,600,000	50,106,350	78.78%	50,140,262	85.54%
Credit Exemptions & Waivers	(8,670,000)	(7,219,318)	83.27%	(7,123,627)	90.34%
Continuing Education					
CPET	525,000	390,300	74.34%	155,818	56.88%
Maritime Transportation	1,500,000	812,507	54.17%	599,129	39.18%
Continuing Professional Development (CPD)	6,000,000	2,312,708	38.55%	2,178,948	42.38%
Continuing Education Exemptions & Waivers	(72,000)	(11,785)	16.37%	(33,065)	74.18%
Bad Debt	(700,000)	(291,658)	41.67%	(291,667)	20.42%
Sales & Services	1,740,000	792,612	45.55%	737,454	33.66%
Insurance Proceeds - Winter Storm	-	-	-	62,437	22.00%
Investment Income	1,000,000	1,355,513	135.55%	23,985	4.40%
HEERF Lost Revenue	7,600,000	-	-	7,940,374	-
Total Revenues	193,330,653	99,451,592	51.44%	105,843,824	59.77%
Expenditures					
Instruction	77,335,727	35,311,443	45.66%	33,314,752	45.27%
Public Service	97,137	3,187	3.28%	3,926	12.78%
Academic Support	18,466,923	6,881,670	37.26%	6,588,110	45.16%
Student Services	17,713,939	6,082,639	34.34%	5,827,675	38.64%
Institutional Support	50,296,213	19,215,743	38.21%	18,347,107	42.93%
Physical Plant	25,621,079	8,078,936	31.53%	7,185,978	33.85%
Winter Storm	-	-	-	62,437	22.00%
Total Expenditures	189,531,018	75,573,619	39.87%	71,329,984	42.57%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	3,799,635	64,015	1.68%	74,403	-
Net Increase (Decrease) in Net Position	\$ -	\$ 23,813,958		\$ 34,439,436	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

State Restricted Funds	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Paid Benefits	\$ 11,862,735	\$ 4,978,033	41.96%	\$ 4,870,462	46.56%
Grants	3,992,029	874,651	21.91%	1,285,880	50.30%
Total Revenues	15,854,764	5,852,684	36.91%	6,156,342	47.29%
Expenditures					
Instruction	6,967,548	2,716,145	38.98%	2,661,596	46.57%
Public Service	10,656	10,656	100.00%	9,936	37.28%
Academic Support	1,622,257	609,103	37.55%	518,856	39.19%
Student Services	1,503,121	697,421	46.40%	711,668	44.68%
Institutional Support	3,031,458	1,048,863	34.60%	1,052,694	49.73%
Physical Plant	40,303	-	-	-	-
Scholarships and Fellowships	2,679,422	770,496	28.76%	1,201,591	53.67%
Total Expenditures	15,854,764	5,852,684	36.91%	6,156,342	47.29%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ -	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Five Months Ended January 31, 2023

Federal Restricted Funds	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 80,511,664	\$ 28,411,045	35.29%	\$ 47,061,320	52.94%
Total Revenues	80,511,664	28,411,045	35.29%	47,061,320	52.94%
Expenditures					
Instruction	1,095,233	421,606	38.49%	281,718	34.49%
Public Service	360,122	92,197	25.60%	75,810	41.19%
Academic Support	11,594,830	2,271,698	19.59%	1,178,855	23.13%
Student Services	3,237,759	1,455,225	44.95%	846,009	30.33%
Institutional Support	16,033,098	2,422,852	15.11%	8,902,586	72.19%
Physical Plant	1,549,311	12,350	0.80%	-	-
Scholarships and Fellowships	46,641,311	21,735,118	46.60%	35,839,167	59.72%
Total Expenditures	80,511,664	28,411,045	35.29%	47,124,143	58.01%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ (62,823)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

Local Restricted Funds	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 4,072,380	\$ 3,659,456	89.86%	\$ 2,692,649	79.42%
Total Revenues	4,072,380	3,659,456	89.86%	2,692,649	79.42%
Expenditures					
Instruction	20,264	-	0.00%	46,303	52.56%
Public Service	211,540	64,856	30.66%	74,630	40.53%
Academic Support	46,941	9,898	21.09%	315,961	68.80%
Student Services	51,600	7,117	13.79%	14,889	64.83%
Institutional Support	258,888	1,225	0.47%	5,873	17.87%
Physical Plant	250,000	-	-	-	-
Scholarships and Fellowships	3,762,983	3,640,376	96.74%	2,306,534	82.44%
Total Expenditures	4,602,215	3,723,471	80.91%	2,764,190	77.10%
Transfers Among Funds					
Transfers In	(529,835)	(64,015)	12.08%	(74,403)	38.18%
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ 2,862	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

27 Texas Public Education Grant

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Tuition - Credit & Non Credit	\$ 3,100,000	\$ 2,426,343	78.27%	\$ 2,387,084	83.27%
Total Revenues	3,100,000	2,426,343	78.27%	2,387,084	82.99%
Expenditures					
Scholarships and Fellowships	3,100,000	1,277,037	41.19%	1,760,323	53.06%
Total Expenditures	3,100,000	1,277,037	41.19%	1,760,323	53.06%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ 1,149,306		\$ 626,762	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Five Months Ended January 31, 2023

28 Private Gifts and Donations

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Sales & Services	\$ -	\$ -	-	\$ 1,734	6.63%
Total Revenues	-	-	-	1,734	6.63%
Expenditures					
Instruction	-	6,727	-	6,176	16.89%
Scholarships and Fellowships	-	-	-	-	-
Total Expenditures	-	6,727	-	6,176	16.89%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ (6,727)		\$ (4,442)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

Auxiliary Enterprises	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Auxiliary Services	\$ 2,850,000	\$ 1,157,063	40.60%	\$ 1,099,656	38.91%
Total Revenues	2,850,000	1,157,063	40.60%	1,099,656	38.91%
Expenditures					
Labor	539,270	254,935	47.27%	208,249	35.54%
Benefits	233,996	50,353	21.52%	43,816	36.04%
Supplies	582,974	227,966	39.10%	168,621	36.20%
Travel	169,452	39,072	23.06%	33,092	11.78%
Contracted Services	263,709	151,837	57.58%	85,744	36.07%
Utilities	200	-	-	-	-
Scholarships and Fellowships	1,010,857	758,141	75.00%	646,340	64.26%
Total Expenditures	2,800,458	1,482,303	52.93%	1,185,861	43.96%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ 49,542	\$ (325,240)		\$ (86,206)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

Fund 95 Retirement of Indebtedness

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Local Taxes - Debt Service	\$ 37,780,067	\$ 15,886,496	42.05%	\$ 16,455,173	45.62%
Investment Income	-	39,585	-	1,536	2.89%
Total Revenues	37,780,067	15,926,081	42.15%	16,456,709	45.56%
Expenditures					
Institutional Support - Principal	18,530,600	-	-	-	-
Institutional Support - Interest	22,519,268	10,322,420	45.84%	11,250,767	45.73%
Total Expenditures	41,049,868	10,322,420	25.15%	11,250,767	30.16%
Transfers Among Funds					
Transfers In	(3,269,801)	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Debt Principal Payment ¹	(18,530,600)	-	-	-	-
Net Increase (Decrease) in Net Position	\$ 18,530,600	\$ 5,603,661		\$ 5,205,942	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes In Net Position
 For the Five Months Ended January 31, 2023

Fund 97 Investment in Plant

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Expenditures					
Depreciation	\$ 26,800,000	\$ 11,380,109	42.46%	\$ 9,719,940	35.45%
Total Expenditures	26,800,000	11,380,109	42.46%	9,719,940	35.45%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Capital Purchases ¹	(3,991,314)	(897,394)	22.48%	(215,953)	5.26%
Net Increase (Decrease) in Net Position	\$ (22,808,686)	\$ (10,482,714)		\$ (9,503,987)	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Five Months Ended January 31, 2023

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 53,170,388	\$ 22,740,324	42.77%	\$ 22,632,755	43.72%
Local Taxes - Maintenance & Operations	79,500,000	33,442,072	42.07%	33,691,484	45.59%
Local Taxes - Debt Service	37,780,067	15,886,496	42.05%	16,455,173	45.64%
Credit Tuition	66,700,000	52,532,693	78.76%	52,527,347	85.43%
Credit Exemptions & Waivers	(8,670,000)	(7,219,318)	83.27%	(7,123,627)	90.34%
Continuing Education					
CPET	525,000	390,300	74.34%	155,818	56.88%
Maritime Transportation	1,500,000	812,507	54.17%	599,129	39.18%
Continuing Professional Development	6,000,000	2,312,708	38.55%	2,178,948	42.38%
Continuing Education Exemptions & Waivers	(72,000)	(11,785)	16.37%	(33,065)	74.18%
Bad Debt	(700,000)	(291,658)	41.67%	(291,667)	20.42%
Sales & Services	1,740,000	792,612	45.55%	739,188	33.34%
Insurance Proceeds - Winter Storm	-	-	-	62,437	22.00%
Investment Income	1,000,000	1,395,098	139.51%	25,521	4.20%
Investment Income - Restricted Funds	-	1,270,185	-	25,146	4.42%
HEERF Lost Revenue	7,600,000	-	-	7,940,374	-
Auxiliary Services	2,850,000	1,157,063	40.60%	1,099,656	38.91%
Grants	84,753,694	29,367,506	34.65%	48,347,200	52.53%
Local Grants	3,822,380	3,577,646	93.60%	2,692,649	49.08%
Total Revenues	337,499,528	158,154,449	46.86%	181,724,464	55.95%
Expenditures					
Instruction	85,418,772	38,455,920	45.02%	36,310,544	45.25%
Public Service	679,454	170,896	25.15%	164,302	38.61%
Academic Support	31,730,951	9,772,368	30.80%	8,601,782	40.07%
Student Services	22,506,418	8,242,402	36.62%	7,400,241	37.98%
Institutional Support	110,669,525	33,011,103	29.83%	39,559,028	41.85%
Physical Plant	27,460,693	8,091,287	29.46%	7,185,978	33.83%
Winter Storm	-	-	-	62,437	22.00%
Scholarships and Fellowships	56,183,716	27,423,027	48.81%	41,107,614	60.13%
Auxiliary Enterprises	2,800,458	1,482,303	52.93%	1,185,861	43.95%
Depreciation	26,800,000	11,380,109	42.46%	9,719,940	35.45%
Total Expenditures	364,249,987	138,029,414	37.89%	151,297,726	45.01%
Transfers Among Funds					
Transfers In	(3,799,636)	(64,015)	1.68%	(74,403)	0.97%
Transfers Out	3,799,636	64,015	1.68%	74,403	0.97%
Adjustment for Debt Principal Payment	(18,530,600)	-	-	-	-
Adjustment for Capital Purchases	(3,991,314)	(897,394)	22.48%	(215,953)	5.26%
Net Increase (Decrease) in Net Position	\$ (4,228,544)	\$ 21,022,429		\$ 30,642,691	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

Capital Improvement Program

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Five Months Ended January 31, 2023

Fund 91 Capital Projects

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Investment Income	\$ -	\$ 1,270,185	-	\$ 25,146	4.42%
Total Revenues	-	1,270,185	-	25,146	4.42%
Expenditures					
SECO-Energy Conservation Projects	3,290,864	94,356	2.87%	310,252	-
Bond Program	79,666,493	6,361,004	7.98%	19,530,150	50.30%
Total Expenditures	82,957,357	6,455,360	7.78%	19,840,402	51.10%
Transfers Among Funds					
Net Increase (Decrease) in Net Position	\$ (82,957,357)	\$ (5,185,175)		#####	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Five Months Ended January 31, 2023

Fund 93 Generation Park Clear Lake Land Proceeds

	Adjusted Budget	Actual (42%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Land Sale Proceeds	\$ -	\$ -	-	-	-
Total Revenues	-	-	-	-	-
Expenditures					
Generation Park	207,335	-	-	19,018	100.00%
Total Expenditures	207,335	-	-	19,018	100.00%
Transfers Among Funds					
Net Increase (Decrease) in Net Position	\$ (207,335)	\$ -		\$ (19,018)	

San Jacinto College Financial Statements
Monthly Investment Report
January 2023

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Period Ending January 31, 2023

		<u>Fair Market Value</u>	<u>Book Value</u>
Beginning Value	January 1, 2023	\$ 173,065,608	\$ 173,010,047
Additions/Subtractions (Net)		19,176,300	19,193,980
Change in Fair Market Value*		37,899	-
Ending Value	January 31, 2023	<u>\$ 192,279,807</u>	<u>\$ 192,204,027</u>

Earnings for the Month of January	\$ 685,802
Weighted Average Maturity at Ending Period Date (Days)	1.00
Weighted Average Earnings Rate	4.5051%
Benchmark - One Year Treasury Yield	4.6800%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

Prepared by:



Carol Tillman
Assistant Comptroller

Reviewed by:

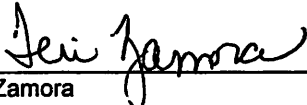


Andrea DuBois
Comptroller



Carin Hutchins
Associate Vice Chancellor of Finance

Approved by:



Teri Zamora
Vice Chancellor of Fiscal Affairs

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
January 31, 2023

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-Term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	02/01/23	N/A	\$ (12,710)	\$ (12,710)	-0.01%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	02/01/23	N/A	(1,175,114)	(1,175,114)	-0.61%	1	-0.01
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	02/01/23	N/A	5,866,709	5,866,709	3.05%	1	0.03
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	02/01/23	N/A	(33,164)	(33,164)	-0.02%	1	0.00
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	N/A	02/01/23	N/A	12,918	12,918	0.01%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	02/01/23	N/A	19,067	19,067	0.01%	1	0.00
Pool Accounts										
LSIP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	69,029,906	69,029,906	35.91%	1	0.36
TexPool - Operating	TexPool	4.2443%	N/A	02/01/23	N/A	150,362	150,362	0.08%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.625%	06/23/22	06/30/23	\$ 5,000,000	\$ 4,958,200	\$ 4,987,713	2.60%	150	0.03
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	10/21/22	05/01/23	10,000,000	9,884,200	9,767,467	5.08%	90	0.05
US Agency Note, CUSIP 3130ATXK8	BNY Mellon	4.900%	11/28/22	11/28/23	5,000,000	5,003,350	5,000,500	2.60%	301	0.03
US Agency Note, CUSIP 3130AUM92	BNY Mellon	4.750%	01/19/23	01/19/24	5,000,000	4,995,500	4,997,496	2.60%	353	0.03
US Agency Note, CUSIP 3130ATVD6	BNY Mellon	4.875%	01/27/23	09/13/24	5,000,000	5,021,250	5,026,000	2.61%	591	0.03
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	240,407	243,000	0.13%	170	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	246,605	249,000	0.13%	169	0.00
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	246,444	249,000	0.13%	171	0.00
Short-Term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	6,907	6,907	0.00%	1	0.00
LSIP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	11,047,790	11,047,790	5.75%	1	0.06
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	739,759	739,759	0.38%	1	0.00
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	3,916	3,916	0.00%	1	0.00
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	749,300	749,300	0.39%	1	0.00
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	1,487,977	1,487,977	0.77%	1	0.01
LSIP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	39,319	39,319	0.02%	1	0.00
LSIP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	4.5748%	N/A	02/01/23	N/A	40,878,466	40,878,466	21.27%	1	0.21
TexPool PRIME - 2021 Bond Proceeds	TexPool	4.5200%	N/A	02/01/23	N/A	32,872,443	32,872,443	17.10%	1	0.17
Grand Total - Cash, Cash Equivalents, and Investments						\$ 192,279,807	\$ 192,204,027	100.00%		1.00

Weighted Average to Maturity at Ending Period Date (Days)

ACFR, Note 4	
0.01%	\$ 19,067
81.66%	157,006,145
2.43%	4,658,639
15.91%	30,595,956
100.00%	192,279,807

Petty cash on hand	0.00
Investment pools	0.82
Bank deposits - demand deposits	0.02
U. S. government securities & CDs	0.16
Total cash, cash equivalents, and investments	1.00

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Inventory Holdings Report
January 31, 2023

Description	Held At	Annualized Interest Rate	Maturity	Par	12/31/2022		1/31/2023		Additions/Subtractions and Change in Fair Market Value For the Month	LTD Unrealized Gain/Loss	September through January Earnings
					Ending Book Value	Fair Market Value	Ending Book Value	Fair Market Value			
Short-Term Investments - Unrestricted Funds											
Demand Deposits											
Credit Cards in Transit											
JPMorgan Accounts Payable Disbursements	Heartland	N/A	02/01/23	\$	(2,303)	\$	(12,710)	\$	(10,407)	\$	\$
JPMorgan Operating	JPMorgan Chase Bank	N/A	02/01/23	N/A	(665,945)		(1,175,114)		(509,169)		N/A
JPMorgan Payroll	JPMorgan Chase Bank	N/A	02/01/23	N/A	4,171,694		5,866,709		1,695,015		N/A
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	02/01/23	N/A	(31,890)		(33,164)		(1,274)		N/A
Petty Cash	JPMorgan Chase Bank	N/A	02/01/23	N/A	(1,995)		12,918		14,913		N/A
Sub Total Demand Deposits	Campus Business Offices	N/A	02/01/23	\$	3,488,628	\$	4,677,706	\$	1,189,078	\$	N/A
Pool Accounts											
TexPool - Operating	TexPool	4.2443%	02/01/23	\$	138,558	\$	150,362	\$	11,804	\$	566
LSP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	4.5748%	02/01/23	\$	57,008,442	\$	69,029,906	\$	12,021,464	\$	254,645
Sub Total Pool Accounts				\$	57,147,000	\$	69,180,268	\$	12,033,268	\$	255,211
Investments											
US Treasury Note, CUSIP 912828N11	BNY Mellon	2.625%	06/30/23	\$	4,952,150	\$	4,988,200	\$	6,050	\$	10,938
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	12/31/22	5,000,000	5,000,000	4,990,234		(5,000,000)		9,766	
US Agency Note, CUSIP 313355W60	BNY Mellon	2.144%	10/31/22	5,000,000	5,000,000			(4,995,750)		17,792	
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	01/16/23	10,000,000	4,894,582					7,653	
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	05/01/23	10,000,000	9,854,900	9,767,467	9,884,200	9,767,467	116,733	33,219	
US Agency Note, CUSIP 3130ATXK8	BNY Mellon	4.900%	11/28/23	5,000,000	5,002,400	5,000,500	5,003,350	5,000,500	2,850	20,417	
US Agency Note, CUSIP 3130AJW92	BNY Mellon	4.750%	01/19/24	5,000,000	5,000,000	5,000,500	4,995,500	4,995,500	(1,996)	7,661	
US Agency Note, CUSIP 3130ATVD6	BNY Mellon	4.875%	09/13/24	5,000,000	5,000,000		5,021,250	5,021,250	(4,750)	-	
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/23	243,000	239,882	243,000	240,407	243,000	525	547	
Certificate of Deposit, CUSIP 89841WAD9	BNY Mellon	2.850%	07/19/23	249,000	246,071	249,000	246,605	249,000	534	817	
Certificate of Deposit, CUSIP 999557J78	BNY Mellon	2.750%	07/21/23	249,000	245,904	249,000	246,444	249,000	540	731	
Sub Total Investments				\$	30,537,957	\$	30,481,496	\$	30,520,176	\$	91,749
Sub Total - Short-Term Investments - Unrestricted Funds				\$	91,172,685	\$	91,117,124	\$	104,453,930	\$	346,960
Short-Term Investments - Restricted (Bond) Funds											
Pool Accounts											
LSP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	4.5748%	02/01/23	\$	173,609	\$	173,609	\$	6,907	\$	632
LSP Corporate Overnight Plus Fund - 2008 GOB Debt Service	Lone Star Investment Pool	4.5748%	02/01/23	\$	2,140,180	\$	2,140,180	\$	8,907,610	\$	31,435
LSP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	4.5748%	02/01/23	\$	825,875	\$	739,759	\$	(86,116)	\$	3,186
LSP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	4.5748%	02/01/23	\$	182,474	\$	182,474	\$	3,916	\$	664
LSP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	4.5748%	02/01/23	\$	860,675	\$	860,675	\$	749,300	\$	3,314
LSP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	4.5748%	02/01/23	\$	1,593,312	\$	1,487,977	\$	(105,335)	\$	6,161
LSP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	4.5748%	02/01/23	\$	940,902	\$	940,902	\$	39,319	\$	3,427
LSP Corporate Overnight Plus Fund - 2012 Bond Proceeds	Lone Star Investment Pool	4.5748%	02/01/23	\$	40,720,286	\$	40,878,466	\$	40,878,466	\$	168,180
TexPool PRIME - 2021 Bond Proceeds	TexPool	4.5200%	02/01/23	\$	34,455,610	\$	32,872,443	\$	(1,583,167)	\$	131,843
Sub Total Pool Accounts				\$	81,892,923	\$	81,892,923	\$	5,932,954	\$	1,309,769
Sub Total - Short-Term Investments - Restricted (Bond) Funds				\$	81,892,923	\$	81,892,923	\$	5,932,954	\$	1,309,769
Grand Total - Cash, Cash Equivalents, and Investments				\$	173,065,608	\$	173,010,047	\$	192,279,807	\$	685,802
				\$	45,741,000	\$	45,741,000	\$	192,204,027	\$	2,560,781

San Jacinto College Foundation
Statement of Financial Position
As of January 31, 2023

	Current Year		Previous Year		Difference		
	Foundation	Student Success Fund	Foundation	Student Success Fund	Foundation	Student Success Fund	Total
ASSETS							
Current Assets							
Checking/Savings							
General Fund	\$2,348,644	-	\$1,874,839	-	473,805	-	473,805
Other Funds	-	-	-	-	-	-	-
Total Checking/Savings	2,348,644	-	1,874,839	-	473,805	-	473,805
Accounts Receivables	3,115,705	-	3,574,800	-	(459,095)	-	(459,095)
Other Current Assets							
Short Term Investments							
Goldman Sachs - SS2 (Endowed)	18,211,842		19,325,019		-	(1,113,176)	(1,113,175)
Goldman Sachs - SSF (Non-Endowed)	8,187,782		9,052,801		-	(865,019)	(865,019)
Goldman Sachs - FDN-SSE (Endowed)	1,602,430	9,027	9,027		1,593,403	-	1,593,403
Goldman Sachs - FDN	12,792,327		15,122,076		(2,329,750)	-	(2,329,750)
Total SJC Short Term Investments	14,394,757	26,399,624	15,131,102	28,377,819	(736,345)	(1,978,195)	(2,714,541)
Total Current Assets	19,859,106	26,399,624	20,580,741	28,377,819	(721,635)	(1,978,195)	(2,699,831)
TOTAL ASSETS	19,859,106	26,399,624	20,580,741	28,377,819	(721,635)	(1,978,195)	(2,699,831)
LIABILITIES & NET ASSETS							
Liabilities							
Current Liabilities							
Accounts Payable							
Grants Payable	107,356	-	49,423	-	57,933	-	57,933
Programs Payable	60,999	-	18,882	-	42,117	-	42,117
Endowments Payable	183,756	-	121,298	-	62,458	-	62,458
Scholarship Payables	402,132	2,141,443	562,808	-	(160,676)	2,141,443	1,980,767
Student Success Payables	104,732	-	112,584	-	(7,852)	-	(7,852)
Total Accounts Payable	858,975	2,141,443	864,996	-	(6,020)	2,141,443	2,135,422
Total Current Liabilities	858,975	2,141,443	864,996	-	(6,020)	2,141,443	2,135,422
Total Liabilities	858,975	2,141,443	864,996	-	(6,020)	2,141,443	2,135,422
NET ASSETS							
Net Assets Without Donor Restrictions	2,787,562	24,575,762	4,053,686	30,000,253	(1,266,123)	(5,424,491)	(6,690,614)
Net Assets With Donor Restrictions	15,783,127		16,006,433		(223,306)		(223,306)
Net Assets	18,570,689	24,575,762	20,060,118	30,000,253	(1,489,429)	(5,424,491)	(6,913,920)
Net Income	429,441	(317,581)	(344,373)	(51,622,434)	773,814	1,304,853	2,078,668
Total Net Assets	19,000,131	24,258,181	19,715,746	28,377,819	(715,614)	(4,119,638)	(4,835,252)
TOTAL LIABILITIES & NET ASSETS	\$19,859,106	\$26,399,624	\$20,580,741	28,377,819	(721,635)	(1,978,195)	(2,699,831)

San Jacinto College Foundation
Statement of Activities
For the Period Ending January 31, 2023

	Current Year		Previous Year		Difference		Foundation Annual Budget	Actual % of Annual Budget
	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total		
Ordinary Income/Expense								
Income								
Contributions								
Grant Contributions	120,900	-	120,900	-	-	120,900.00	90,000	134%
Endowments	227,524	-	227,524	59,105	-	168,419	175,000	130%
Program Sponsorship	93,232	-	93,232	157,826	-	(64,594)	275,000	34%
Scholarships	363,204	-	363,204	433,288	-	(70,084)	400,000	91%
Total Contributions	804,861	-	804,861	650,219	-	154,642	940,000	86%
Other Income								
Special Events	-	-	-	101,500	-	(101,500)	-	
Investment Income	322,731	658,027	980,758	281,987	316,524	40,744	341,503	163%
Realized Gain / (Loss)	5,677	(50,609)	(44,933)	43,479	(3,090)	(37,802)	-	
Unrealized Gain / (Loss)	357,455	915,737	1,273,192	(420,259)	(1,304,525)	2,082,240	-	
Total Other Income	685,863	1,523,155	2,209,018	6,706	(991,092)	1,983,682	600,000	114%
Total Income	1,490,724	1,523,155	3,013,878	656,925	(991,092)	2,138,324	1,540,000	97%
Expense Programs								
Scholarships Awarded - SSF	-	1,840,736	1,840,736	-	631,343	-	1,209,393	74%
Scholarships Awarded - FND	792,242	-	792,242	853,160	-	(60,918)	1,200,000	66%
Programs Sponsored	194,683	-	194,683	77,916	-	116,767	600,000	32%
Student Success Initiatives	17,009	-	17,009	50,629	-	33,620	150,000	11%
Total Programs	1,003,935	1,840,736	2,844,670	981,706	631,343	89,468	4,450,000	64%
Supporting Services								
Bad Debt Expense	-	-	-	-	-	-	2,000	0%
Supporting Services								
Foundation Expenses	54,683	-	54,683	17,392	-	37,290	120,750	45%
Sponsorship Expense	2,665	-	2,665	2,200	-	465	5,000	53%
Total Supporting Services	57,348	-	57,348	19,592	-	37,755	125,750	46%
Total Expense	1,061,282	1,840,736	2,902,018	1,001,298	631,343	127,224	4,577,750	23%
Net Ordinary Income	429,441	(317,581)	111,861	(344,373)	(1,622,434)	773,814	(3,037,750)	
Other Income / Expenses								
Increase/Decrease in Net Position	\$429,441	(\$317,581)	\$111,861	(\$344,373)	(\$1,622,434)	\$773,814	(\$3,037,750)	

2008 Bond Program

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
Sub-total	-	-	-	-	-	-	-	-	-
North									
732614 - NC - N7-N9 Roof Replacement	-	133,554	133,554	-	133,554	-	133,554	-	100.00%
Sub-total	-	133,554	133,554	-	133,554	-	133,554	-	100.00%
South									
Sub-total	-	-	-	-	-	-	-	-	-
District									
720100 - Program Management	-	9,605,947	9,605,947	(9,605,947)	-	-	-	-	-
726800 - Contingency	14,626,260	(14,626,260)	-	-	-	-	-	-	-
726907 - Wayfinding Signage	50,000	657,482	707,482	10,924	718,406	-	718,406	-	100.00%
Sub-total	14,676,260	(4,362,831)	10,313,429	(9,595,023)	718,406	-	718,406	-	100.00%
2008 Contingency Supplemental Projects									
Sub-total	-	-	-	-	-	-	-	-	-
Supplemental Projects closed									
Sub-total	-	4,504,567	4,504,567	-	4,504,567	-	4,504,567	-	100.00%
Projects closed									
Sub-total	280,323,740	(275,291)	280,048,449	9,595,023	289,643,472	-	289,643,473	-	100.00%
TOTALS	295,000,000	-	295,000,000	-	295,000,000	-	295,000,000	-	100.00%

2015 Bond Program

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
731603 - CC Class Room Building	47,155,000	2,195,219	49,350,219	1,788,440	51,138,659	2,696,444	46,877,894	1,564,321	96.94%
731605 - CC Central Access Security	1,852,000	(644,481)	1,207,519	53,222	1,260,741	-	1,257,835	2,906	99.77%
731607 - CC Davison Building Renovation	14,970,000	(5,044,560)	9,925,440	388,475	10,313,915	7,939	10,305,976	-	100.00%
731608 - CC McCollum Center Reno Phase I	24,685,000	(13,326,782)	11,358,218	405,901	11,764,119	284,043	11,469,596	10,480	99.91%
71608A - CC McCollum Center Reno Phase II	-	8,483,421	8,483,421	338,733	8,822,154	456,013	8,136,661	229,480	97.40%
731613 - CC Central DDC Network	1,160,000	380,532	1,540,532	58,715	1,599,247	5,613	1,593,634	-	100.00%
Sub-total	89,822,000	(7,956,651)	81,865,349	3,033,486	84,898,835	3,450,052	79,641,596	1,807,187	97.87%
North									
732606 - NC Wheeler Renovation	14,300,000	(2,644,106)	11,655,894	391,191	12,047,085	119,740	9,865,224	2,062,121	82.88%
732607 - NC Brightwell Renovation	6,628,000	421,240	7,049,240	258,531	7,307,771	40,457	6,530,880	736,434	89.92%
Sub-total	20,928,000	(2,222,866)	18,705,134	649,722	19,354,856	160,197	16,396,104	2,798,555	85.54%
South									
733603 - SC Longenecker Renovation	22,555,000	(3,590,831)	18,964,169	753,047	19,717,216	-	19,713,497	3,719	99.98%
733605 - SC South Primary Electrical Upgrade	5,800,000	966,625	6,766,625	218,639	6,985,264	808,209	4,561,411	1,615,644	76.87%
733608 - SC Domestic Water System Rehabilitation	1,160,000	823,696	1,983,696	64,096	2,047,792	38,054	1,086,253	923,485	54.90%
733610 - SC Jones Renovation	13,803,000	4,348,177	18,151,177	605,876	18,757,053	506,358	16,109,373	2,141,322	88.58%
73610A - SC Jones Central Plant Relocation	-	10,570,357	10,570,357	344,861	10,915,218	8,028	8,855,462	2,051,728	81.20%
Sub-total	43,318,000	13,118,024	56,436,024	1,986,519	58,422,543	1,360,649	50,325,996	6,735,898	88.47%
Maritime									
736603 - MC Maritime Expansion	28,000,000	(27,031,300)	968,700	31,300	1,000,000	7,363	926,261	66,376	93.36%
76603A - MC Maritime Fire Program Relocation	-	1,916,000	1,916,000	84,000	2,000,000	-	1,788,345	211,655	89.42%
Sub-total	28,000,000	(25,115,300)	2,884,700	115,300	3,000,000	7,363	2,714,606	278,031	90.73%
Generation Park									
726601 - Generation Park	-	3,257,492	3,257,492	995,152	4,252,644	-	3,911,649	340,995	91.98%
76601B - North Access Road	-	1,115,822	1,115,822	-	1,115,822	178,705	937,117	-	100.00%
Sub-total	-	4,373,314	4,373,314	995,152	5,368,466	178,705	4,848,766	340,995	93.65%
Admin									
76605A - CW Deferred Maintenance	-	27,329,038	27,329,038	427,385	27,756,423	2,916,078	9,138,841	15,701,504	43.43%
736606 - Generation Park Opportunities	-	20,000,000	20,000,000	-	20,000,000	-	-	20,000,000	-
720100 - Program Management - AECOM	-	12,135,893	12,135,893	(11,404,113)	731,780	27,456	-	704,324	3.75%
736601 - Contingency	1,166,180	12,754,303	13,920,483	-	13,920,483	-	-	13,920,483	-
Sub-total	1,166,180	72,219,234	73,385,414	(10,976,728)	62,408,686	2,943,534	9,138,841	50,326,311	19.36%
Previously Completed and Closed Projects									
Sub-total	241,765,820	(54,415,755)	187,350,065	4,196,549	191,546,614	-	191,546,614	-	100.00%
TOTALS									
	425,000,000	-	425,000,000	-	425,000,000	8,100,500	354,612,523	62,286,977	85.34%

Generation Park

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park - 726601								
904605 - 2015 Revenue Bond - 726601	6,787,977	-	6,787,977	6,787,977	-	6,787,977	-	100.00%
929603 - Operational - 726601	8,843,556	-	8,843,556	8,843,556	-	8,843,556	-	100.00%
901609 - 2015 Bond - 726601	6,368,466	(2,115,822)	4,252,644	4,252,644	-	3,911,649	340,994	91.98%
901610 - Generation Park Site Infrastructure - 726601	4,000,000	(8,725)	3,991,275	3,991,275	-	3,991,275	-	100.00%
901610 - Generation Park Parking Lot - 76601A	3,521,892	(691,977)	2,829,915	2,829,915	3,225	2,720,676	106,014	96.25%
901609/10 - North Access Road - 76601B	-	1,816,525	1,816,525	1,816,525	143,748	1,672,777	-	100.00%
TOTALS	29,521,892	(1,000,000)	28,521,892	28,521,892	146,973	27,927,911	447,008	98.43%

Energy Conservation Project

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide							
E22001 - UCRM 1 - LED Lighting	811,078	(231,191)	579,887	65,167	439,701	75,019	87.06%
E22002 - UCRM 2.1a - A-1 HVAC	10,354	(5,782)	4,572	-	4,572	-	100.00%
E22003 - UCRM 2.1b - CC Chillers	1,526,400	156,744	1,683,144	1,546,192	114,708	22,244	98.68%
E22004 - UCRM 2.1c - NC Chiller	593,600	82,278	675,878	607,600	57,400	10,878	98.39%
E22005 - UCRM 2.1d - Maritime HVAC	33,000	(33,000)	-	-	-	-	-
E22006 - UCRM 2.6a - 35 Acre VFDs	9,946	20,905	30,851	-	30,851	-	100.00%
E22007 - UCRM 2.6b - S-7 & S-9 VFDs	26,452	56,684	83,136	20,284	62,852	-	100.00%
E22008 - UCRM 3 - Retro-Commissioning	280,000	74,010	354,010	119,251	234,759	-	100.00%
E22009 - UCRM 4.2c - Vending Misers	46,224	(46,224)	-	-	-	-	0.00%
E22010 - UCRM 5.1 - Water Conserving Faucets	112,669	(63,192)	49,477	-	49,477	-	100.00%
E22011 - UCRM 8 - Solar PV	1,175,849	(260,598)	915,251	480,508	434,743	-	100.00%
Utility Assessment Report - 720600	96,546	-	96,546	-	96,546	-	100.00%
E22000 - Contingency Lone Star Loan	-	249,366	249,366	-	-	249,366	-
TOTALS	4,722,118	-	4,722,118	2,839,002	1,525,610	357,507	92.43%

Bond Interest Earnings

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide								
732614 - NC - N7, N8 & N9 Roof Replacement (2008 Bond)	-	133,554	133,554	133,554	-	133,554	-	100.00%
732614 - NC - N7, N8 & N9 Roof Replacement	2,587,830	(473,203)	2,114,627	2,114,627	1,406,135	708,492	-	100.00%
733615 - SC - S7 & S9 Roof Replacement	1,737,060	473,203	2,210,263	2,210,263	1,437,581	772,682	-	100.00%
TOTALS	4,324,890	133,554	4,458,444	4,458,444	2,843,717	1,614,728	-	100.00%

Repair and Renovation

Report as of January 31, 2023

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
F23001 CC - Central Misc.	-	10,000	10,000	10,000	4,327	5,668	5	100%
F23015 CC - C1.151 Corbin Lighting	-	29,568	29,568	29,568	3,000	26,568	-	100%
F23016 CC - C34.116 Furniture	-	6,644	6,644	6,644	6,644	-	-	100%
F23027 CC - C45.1328 CPET Furniture	-	20,048	20,048	20,048	19,576	-	472	98%
F23037 CC - C3 Office Relocation	-	73,325	73,325	73,325	73,325	-	-	100%
F23040 CC - Lifecycle Furniture	-	123,168	123,168	123,168	118,095	5,071	1	100%
Sub-total	-	262,753	262,753	262,753	224,967	37,307	479	100%
North								
F23002 NC - North Misc.	-	10,000	10,000	10,000	-	-	10,000	-
F23012 NC - N17 Wallpaper	-	54,365	54,365	54,365	54,365	-	-	100%
F23018 NC - Lab Conversion ECHS	-	18,956	18,956	18,956	18,956	-	-	100%
F23025 NC - N17 EMT Doors	-	18,159	18,159	18,159	18,159	-	-	100%
F23028 NC - Primary Electric Repair Design	-	199,826	199,826	199,826	47,153	150,502	2,171	99%
F23041 NC - Lifecycle Furniture	-	33,853	33,853	33,853	33,853	-	-	100%
Sub-total	-	335,158	335,158	335,158	172,485	150,502	12,171	96%
South								
F23000 SC - S9 Foundation Repair	-	20,395	20,395	20,395	-	19,898	497	98%
F23003 SC - South Misc.	-	9,107	9,107	9,107	4,886	4,222	-	100%
F23007 SC - S1.257 Digital Anatomy Lab Ph2	-	4,332	4,332	4,332	4,332	-	-	100%
F23008 SC - S6.122 Career Svc Office Ph2	-	6,092	6,092	6,092	-	6,074	18	100%
F23009 SC - S1.253 Computational Research	-	3,502	3,502	3,502	1,901	1,601	-	100%
F23042 SC - Lifecycle Furniture	-	30,166	30,166	30,166	28,173	-	1,993	93%
Sub-total	-	73,595	73,595	73,595	39,292	31,795	2,508	97%
Generation Park								
Sub-total	-	-	-	-	-	-	-	-
District								
F23004 DIST - Campus Misc.	-	5,000	5,000	5,000	-	1,263	3,737	25%
F23010 DIST - CW ADA Compliance	-	39,321	39,321	39,321	1,061	32,456	5,804	85%
F23017 DIST - A1.210/212 Cubicles Ext Ph2	-	2,652	2,652	2,652	522	2,130	-	100%
F23029 DIST - Wayfinding	-	3,000	3,000	3,000	2,500	500	-	100%
F23030 DIST - CW Ping Pong Tables	-	13,780	13,780	13,780	13,780	-	-	100%
F23043 DIST - Lifecycle Furniture	-	1,900	1,900	1,900	-	-	1,900	-
F23046 DIST - A1.210c Furniture Replacement	-	4,572	4,572	4,572	4,572	-	-	100%
Sub-total	-	70,225	70,225	70,225	22,435	36,349	11,441	84%
Contingency (720700) - Major Repairs	200,000	(199,527)	473	473	-	-	473	-
Sub-total	200,000	(199,527)	473	473	-	-	473	-
Projects Closed								
F23011 CC - C34.112 Police Furniture and Move	-	14,522	14,522	14,522	-	14,522	-	100%
F23024 CC - C26.145 Mirrors	-	7,913	7,913	7,913	-	7,913	-	100%
F23038 CC - C31 Welding Lab Demo	-	10,108	10,108	10,108	-	10,108	-	100%
F23013 SC - S1.255 Lab Furniture	-	5,398	5,398	5,398	-	5,398	-	100%
F23045 MT - Lifecycle Furniture	-	-	-	-	-	-	-	-
F23026 GP - G2 Roller Shades	-	9,564	9,564	9,564	-	9,564	-	100%
F23044 GP - Lifecycle Furniture	-	-	-	-	-	-	-	-
F23032 DIST - A1.212 Ext Relations Furniture	-	6,817	6,817	6,817	-	6,817	-	100%
F23033 DIST - A2.213c Conference to Office	-	4,546	4,546	4,546	-	4,546	-	100%
Sub-total	-	58,869	58,869	58,869	-	58,869	-	-
TOTALS	200,000	601,072	801,072	801,072	459,179	314,821	27,072	97%

Action Item “IX”
Regular Board Meeting March 6, 2023
Consideration of Approval of Amendment to the 2022-2023 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve an amendment to the 2022-2023 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner to provide access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of February 2023.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$422,766 so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments- 03-06-23

Attachment 2- Grant Detail- 03-06-23

RESOURCE PERSONNEL

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SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
March 6, 2023

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>U.S. Department of Education/Texas Higher Education Coordinating Board - Governor's Emergency</u>					
<u>Education Relief II (GEER II) Fund - Nursing Innovation Grant Program (New Grant)</u>					
Federal Grant Revenue	538476	56700	554100	110000	(345,766)
Travel	538476	56700	721000	465817	17,743
Equipment	538476	56700	741000	465817	328,023
					\$ -
<u>U.S. Department of Education/Texas Higher Education Coordinating Board - Governor's Emergency</u>					
<u>Education Relief II (GEER II) Fund - Student Success Acceleration Program - Implementation Grant</u>					
<u>(New Grant)</u>					
Federal Grant Revenue	538475	56700	554100	110000	(65,000)
Supplies	538475	56700	710000	465817	30,000
Travel	538475	56700	721000	460913	5,000
Contractual Services	538475	56700	731000	460913	30,000
					-
<u>Gene Haas Foundation/San Jacinto College Foundation - CNC/Manufacturing Program (New Grant)</u>					
Local Grant Revenue	570035	56700	554300	110000	(12,000)
Student Aid - Scholarships	570035	56700	710000	465817	12,000
					-
Net Increase (Decrease)					\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

Grant Funding Summary by Agency:

U.S. Department of Health and Human Services	\$	410,766
Gene Haas Foundation		12,000
	\$	422,766

March 06, 2023, Board Book – Grant Amendments Detail List

U.S. Department of Education/Texas Higher Education Coordinating Board - Governor's Emergency Education Relief II (GEER II) Fund - Nursing Innovation Grant Program (New Grant)

This award will attempt to help address the nursing faculty shortage by focusing on faculty retention. By maintaining teaching workspaces with upgraded simulation labs, the College demonstrates a commitment to providing a supportive work environment for nursing faculty. Funds will be used to upgrade aging simulation labs to current state-of-the-art technology. Additionally, this award provides training and development for nursing faculty and staff focused on simulation technology and creating quality learning experiences that support faculty growth and retention.

U.S. Department of Education/Texas Higher Education Coordinating Board - Governor's Emergency Education Relief II (GEER II) Fund - Student Success Acceleration Program - Implementation Grant (New Grant)

Award funds will be used to implement an online platform that supports the expansion of mental health awareness and neurodiversity support awareness for students, faculty, and staff. Also included will be increased training opportunities related to student support services for students, faculty, and staff. The program will generate research and create a sensory space for neurodiverse students to enhance wellness by way of gentle, positive multi-sensory stimulation for stress reduction and mindfulness.

Gene Haas Foundation/San Jacinto College Foundation - CNC/Manufacturing Program (New Grant)

This award will provide scholarships to students who are currently enrolled or will be enrolling in a computer numerical control (CNC) technologist training or CNC machining-based engineering program. Award amounts will be between \$500 and \$2,500. Students may use scholarship funds for tuition, books, and small personal tools that are required by the program.

**Action Item “X”
Regular Board Meeting March 6, 2023
Consideration of Approval of Tuition Schedule and
Other Student Charges, Effective Fall 2023**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the credit tuition rate schedule, which includes an average 6.4% increase for in-district, out-of-district, and out-of-state/international tuition rates to become effective Fall 2023. This recommendation also affirms that there are no changes to other non-enrollment charges.

BACKGROUND

San Jacinto College has three primary sources of revenue – state appropriations, ad valorem taxes, and student revenues. As the funding model for community colleges has grown less reliant on state funding, the College has relied more heavily on student revenues and property tax revenues.

The tuition model is structured so that student tuition is assessed at registration and is based on the student residency classification with no add-on fees. This model allows equitable access to all programs and provides the same cost per semester credit hour based on residency for all students, regardless of course load.

The College has not increased tuition rates since Fall 2019. These proposed increases are designed to address College strategic priorities, cover ongoing costs of initiatives currently funded with Higher Education Emergency Relief Funds (HEERF), and foster long-term financial sustainability.

Even with these proposed rate increases, the College is able to demonstrate our continued commitment to the community we serve by providing affordable, high-quality education. Assuming no other institutions enact rate increases for Fall 2023, the College will have an in-district tuition rate that is the eighth lowest of the combined tuition and fee rates of the 50 community college districts in Texas. The out-of-district tuition rate will be the 16th lowest of the combined tuition and fee rates of the 50 community college districts in Texas. Furthermore, both the in-district and out-of-district tuition per semester credit hour will remain lower than the State averages of \$102 and \$159 per semester credit hour.

IMPACT OF THIS ACTION

The recommended tuition rate increase per semester credit hour (SCH) for credit courses by residency is outlined below:

Residency	Current Tuition Rate per SCH	Proposed Tuition Rate per SCH	Increase	Percent Increase
In-District	\$78	\$83	\$5	6.4%
Out-of-District	\$135	\$144	\$9	6.7%
Out-of-State/International	\$210	\$223	\$13	6.2 %

**Action Item “X”
Regular Board Meeting March 6, 2023
Consideration of Approval of Tuition Schedule and
Other Student Charges, Effective Fall 2023**

Other charges, with no changes to be enacted, are listed below:

An additional tuition charge of \$75 per SCH is assessed on all courses attempted three or more times (Texas Education Code 54.014). The College receives no state funding for these course enrollments.

Open Books Plus includes the cost of required digital learning materials at an additional course charge on the schedule and fee statement at the lowest available costs. Students are free to select course sections that include Open Books Plus, or to select course sections that do not include these materials. Materials are less than \$100 or a savings of 45% or more of the list price. Students who select Open Books Plus course sections may still opt-out of Open Books Plus charges to purchase materials elsewhere prior to the published opt-out deadline, if desired.

Other charges that are not included with a credit-seeking students’ registration are listed below and are billed when appropriate:

- Installment Payment Plan Set up Charge (\$25) and Late Charge (\$25)
- Returned Check Charge (\$30)
- Testing Charge for repeat Texas Success Initiative Assessment (TSI tests), (the first test is administered at no charge):
 - All sections retest (\$30)
 - Math retest (\$15)
 - Integrated reading and writing retest (\$15)
- Collection agency charges for delinquent accounts sent for collection
- Audit Course Charge, which is set at the same rate as in-district tuition

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The impacts of the proposed rate changes include an estimated net increase in the gross credit tuition revenue of \$3.9 million, and an estimated net increase in the gross credit tuition budget of \$1.1 million for fiscal year 2024, after balancing to the current level of enrollment.

During the budget development process, the finalized forecast for tuition revenue for fiscal year 2024 will be based upon actual experience during fiscal year 2023 and expectations of enrollment trends, including the impact of the Promise @ San Jac Program.

MONITORING AND REPORTING TIMELINE

The Board will be kept apprised of the tuition revenue status via monthly financial and budget updates.

**Action Item “X”
Regular Board Meeting March 6, 2023
Consideration of Approval of Tuition Schedule and
Other Student Charges, Effective Fall 2023**

ATTACHMENTS

Attachment 1 – Impact of Tuition Rate Increase

RESOURCE PERSONNEL

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Impact of Tuition Rate Increase

Credit Tuition Rate Schedule	Current	Increase	Revised Rates
In-District	78.00	5.00	83.00
Out-of-District	135.00	9.00	144.00
Out-of-State	210.00	13.00	223.00
International	210.00	13.00	223.00

Impact on Tuition Revenue	
Increase in Gross Credit Tuition	3,911,293
Less FY23 Enrollment Re-set	(2,800,000)
Net increase in Gross Credit Tuition	1,111,293
Current FY23 Gross Credit Tuition Budget	66,700,000
Estimated FY24 Gross Credit Tuition Budget (rounded)	67,800,000

Action Item “XI”
Regular Board Meeting March 6, 2023

Consideration of Approval of Tuition Exemptions and Waivers for Fiscal Year 2024

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the list of optional tuition exemptions and waivers to be offered to students for Fiscal Year 2024.

BACKGROUND

The Texas Education Code authorizes certain exemptions and waivers to students in various circumstances and meeting specialized criteria. Some exemptions and waivers are mandatory, while others are optional at the discretion of the College.

A listing of the mandatory exemptions and waivers that are available to San Jacinto College students and a listing of the optional exemptions and waivers currently available to San Jacinto College students and recommended for continuation are attached. Additionally, the amount of exemptions and waivers honored during Fiscal Years 2021 and 2022 under each exemption and waiver is listed.

IMPACT OF THIS ACTION

Exemptions and waivers are intended to encourage targeted populations to persist and complete College coursework. The entire list of available exemptions and waivers are posted prominently for student awareness on the College website and are recommended to remain the same as those currently in place.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The net amount of revenues waived for Fiscal Years 2021 and 2022 was approximately \$8.7 and \$7.9 million, respectively. Fiscal year-to-date totals through January 2023 are \$7.2 million, which represents approximately 82.8 percent of the Fiscal Year 2023 budget of \$8.7 million and is approximately \$100,000 more than last year at this same time. Typically, 90% of exemptions and waivers are recognized through January, so the expectation is that the year-end actual will be well within the budget of \$8.7 million.

Based on historical trends, there is an expectation of annual growth in exemptions and waivers due primarily to the growth in dual credit enrollment and the related exemption and waiver.

MONITORING AND REPORTING TIMELINE

Monthly budget reports provide ongoing monitoring and reporting of exemptions and waivers.

ATTACHMENTS

Attachment 1 - List of Mandatory Exemptions and Waivers
Attachment 2 - List of Optional Exemptions and Waivers

Action Item “XI”
Regular Board Meeting March 6, 2023

Consideration of Approval of Tuition Exemptions and Waivers for Fiscal Year 2024

RESOURCE PERSONNEL

Teri Zamora	281-998-6100	teri.zamora@sjcd.edu
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Exemptions and Waivers - Mandatory

Program Name	Statute	Cost to SJC Fiscal Year 2021	Cost to SJC Fiscal Year 2022	Currently in Use	Notes
Hazlewood Exemptions · Veterans · Child/spouse of deceased veteran · Child/spouse of disabled veteran · Legacy recipients	TEC 54.341	\$636,472	\$522,844	Active	Veterans and other military personnel and dependents living in Texas receive 100% exemption from payment of tuition based upon specific criteria
Children of Disabled Firemen/Peace Officers	TEC 54.351	\$3,645	\$2,430	Active	Children who meet age requirements and are dependents of firefighters and law enforcement officers injured or killed in the line of duty receive 100% exemption of tuition
Firefighters Taking Fire Science Courses	TEC 54.353	\$13,253	\$11,995	Active	Students currently employed as firefighters or volunteer firefighters and meet certification criteria receive 100% exemption of tuition when enrolled in a fire science curriculum
Peace Officer Exemption	TEC 54.3531	\$14,528	\$6,453	Active	Students currently employed as peace officers receive 100% exemption of tuition when enrolled in a criminal justice curriculum
Children of Nurse Faculty	TEC 54.355	\$1,620	\$6,294	Active	Children under the age of 25 whose parent is a nurse educator in Texas higher education receive 100% exemption of tuition
Preceptors and/or their Children	TEC 54.356	\$1,000	\$1,404	Active	Children under the age of 25 whose parent is a nurse overseeing clinicals in Texas higher education receive a \$500 exemption of tuition
Deaf or Blind	TEC 54.364	\$38,574	\$37,721	Active	Students presenting proper certification attesting to the fact that they are deaf or blind receive 100% exemption of tuition
Foster Care/TX Dpt. Family Protective Svcs.	TEC 54.366	\$49,740	\$45,994	Active	Students who were under the conservatorship of the Department of Family and Protective Services on their 18th birthday receive 100% exemption of tuition
Adopted	TEC 54.367	\$99,078	\$101,336	Active	Students who were adopted and formerly in foster or other residential care receive 100% exemption of tuition
Texas Tomorrow Fund Contract	TEC 54.621(c)	\$0	\$0	Available	Students who are beneficiaries of a prepaid tuition contract receive exemption from payment of any additional tuition amounts for the credits covered under the contract
Foreign Service Officer	TEC 54.206	\$0	\$0	Available	A foreign service officer employed by the US Department of State receives in-state tuition when assigned to a foreign nation that borders the state
College Teachers, Professors and their Dependents	TEC 54.211	\$0	\$0	Available	A professor of higher education in Texas and their dependents receive in-state tuition regardless of the length of time they have lived in Texas
NATO Members and Families	TEC 54.232	\$0	\$0	Available	A non-immigrant alien and their dependents residing in Texas in accordance with certain NATO agreements receive in-state tuition regardless of the length of time they have lived in Texas
Military (and Dependents) in Texas	TEC 54.241	\$0	\$0	Available	An active officer, enlisted person, selectee, or draftee of the U.S. armed forces and their dependents living in Texas on assignment receive in-state tuition regardless of the length of time they have lived in Texas

Exemptions and Waivers - Mandatory

Program Name	Statute	Cost to SJC Fiscal Year 2021	Cost to SJC Fiscal Year 2022	Currently in Use	Notes
Ex-Prisoners of War	TEC 54.342	\$0	\$0	Available	Persons first classified as prisoners of war on or after January 1, 1999 receive full exemption of tuition and also receive free housing and other assistance upon enrollment for 12 semester credit hours
Children of POWs and MIAs	TEC 54.343	\$0	\$0	Available	Students who are under age 25, Texas residents and are children of members of the armed forces currently declared as prisoners of war or missing in action receive full exemption of tuition
Taps Performers	TEC 54.344	\$0	\$0	Available	Students who sound TAPS in military funerals shall receive a \$25 tuition exemption
National Guard Waiver	TEC 54.345	\$0	\$0	Available	Students who are identified annually by the adjutant general of the state military forces receive exemption of tuition for up to 12 semester credit hours
Dependents of Deceased Public Servants	TEC 54.354	\$0	\$0	Available	Children and surviving spouses of certain deceased firefighters, peace officers and other public servants receive exemption of tuition, free textbooks and housing assistance until the completion of 200 hours or a Bachelor's degree.
Economic Development	TEC 54.222	\$0	\$0	Available	Students (and their dependents) who are employed by a business that relocated within the past 5 years to Texas under certain agreements with the Texas Economic Development and Tourism Office receive in-state tuition regardless of length of residency in Texas
One-Year Exemption for Certain TANF Students	TEC 54.361	\$0	\$0	Available	Students who graduated from high school in Texas and during the last year of high school were dependent children receiving financial assistance under chapter 31, Human Resources Code receive exemption from one year of tuition
		<u>\$857,910</u>	<u>\$736,471</u>		

Exemptions and Waivers - Optional

Program Name	Statute	Cost to SJC Fiscal Year 2021	Cost to SJC Fiscal Year 2022	Currently in Use	Notes
Ad Valorem	TEC 130.0032	\$1,767	\$0	Available	Out-of-District students coming from households (taxpayer and dependents) who own property and pay property tax receive in-district rates
Community College District Employees	TEC 130.0851	\$9,534	\$12,986	Active	Employees who live out-of-district receive in-district rates
Competitive Scholarship	TEC 54.213	\$34,875	\$24,600	Active	Students coming from out-of-state who have a competitive scholarship in excess of \$1,000 receive the in-state rate
Dual Enrollment – Jr. Colleges	TEC 130.008, 54.216	\$7,758,271	\$7,120,174	Active	Dual Credit Students receive a 75% tuition exemption
Senior Citizen Lowered Tuition 55 +	TEC 54.263	\$23	\$0	Available	CPD use only
Highest Ranking HS Scholar	TEC 54.301	\$0	\$6,292	Active	Students who graduated top of their class receive full tuition waiver for 2 semesters
Good Neighbor	TEC 54.331	\$28,182	\$20,790	Active	Tuition waiver for up to 235 students native-born in other countries in American hemisphere
Senior Citizen 65+ for 6 Hours Free Tuition	TEC 54.365 (c)	\$5,817	\$8,364	Active	Students over age 65 receive tuition waiver for up to 6 SCH, if space is available
Disabled Peace Officer	TEC 54.352	\$0	\$0	Available	Students can have tuition waived if student is permanently disabled as a result of an injury suffered during the performance of a duty as a peace officer of this state or a political subdivision of this state. Student must be a Texas resident for 12 months immediately prior to the semester.
Combat Exemption	TEC 54.2031	\$0	\$0	Available	Students who are a dependent of a parent deployed during active combat may have tuition waived
		<u>\$7,838,469</u>	<u>\$7,193,206</u>		

**Action Item “XII”
Regular Board Meeting March 6, 2023
Consideration of Approval of Percentage Tuition Discount for
Employee Dependents and Spouse**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve establishing the discount per semester credit hour (SCH) enrollment for the dependents and spouse of full-time employees as a percentage, rather than a dollar value, beginning Summer 2023.

BACKGROUND

The College’s Strategic Goal #3 is entitled Our People. Within that goal, we strive to attract and retain employees that promote an inclusive culture, creating a work environment that nurtures and develops employees. Within that desire to be an employer of choice that is able to attract and retain quality employees, it is key to note that the education and nurturing of our employees’ family members is a high priority to them.

In accordance with that, a discount of \$30 per semester credit hour was approved by the Board of Trustees in December 2022 to relieve the cost of higher education for the spouse and dependents of full-time employees and allow them to afford a community college education regardless of where they live. This discount is intended to be applied to in-district, out-of-district and out-of-state rates, as applicable.

Within the constraints of the College’s current registration and billing system, it is desirable to express this discount as a percentage rather than as a flat dollar amount. This will allow the discount to be managed electronically rather than via manual intervention, which will both avoid delays and heighten accuracy. A further system constraint is that the discount percentage must be rounded to the closest whole percentage, which leads to the rates displayed below. The Board is requested to approve the percentages presented below, honoring as closely as possible the original intent of granting a discount of \$30 per credit hour:

EFFECTIVE SUMMER 2023			
Residency	Tuition per SCH	% Discount per SCH	\$ Discount per SCH
In-District	\$78	39%	\$30.42
Out-of-District	\$135	23%	\$31.05
Out-of-State	\$210	15%	\$31.50

EFFECTIVE FALL 2023 (following proposed tuition increase)			
Residency	Tuition per SCH	% Discount per SCH	\$ Discount per SCH
In-District	\$83	37%	\$30.71
Out-of-District	\$144	21%	\$30.24
Out-of-State	\$223	14%	\$31.22

**Action Item “XII”
Regular Board Meeting March 6, 2023
Consideration of Approval of Percentage Tuition Discount for
Employee Dependents and Spouse**

IMPACT OF THIS ACTION

This employee benefit will be implemented to ease the cost of higher education for our employees to provide a higher education experience to their family members, with increased efficiency of implementation.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The annual estimated cost is approximately \$100,000 and will be funded from the employee benefits 2022-2023 operating budget and subsequent year budgets.

MONITORING AND REPORTING TIMELINE

The Board will be kept apprised via monthly financial and budget updates.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Sandra Ramirez	281-991-2648	sandra.ramirez@sjcd.edu

**Action Item “XIII”
Regular Board Meeting March 6, 2023
Consideration of Ratification of Emergency Purchase – Diagnostic Testing
and Temporary Power Installation**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees ratify an emergency purchase from Pfeiffer & Son, LTD to provide diagnostic testing and installation of temporary power at the North Campus.

BACKGROUND

Following several substantial repairs to the North Campus electrical distribution system over the winter break and normal startup of the system, the system experienced a failure in the North Campus N12 Student Center. This failure caused loss of electrical power in the N12 Student Center. Additionally, the N11 Child Care Center and portions of the N10 technical classroom building were without power as they are fed from the N12 building.

With the final stages of spring enrollment occurring between the date of this failure, January 2nd, and the first day of classes, January 17th, it was determined the operational failure of electrical power in the N12 Student Center would substantially impair the conduct of essential College operations and constituted an emergency condition. As a result of an unforeseen catastrophe or emergency, Section 44.031(h) of the Texas Education Code authorizes the Board of Trustees to determine that the delays posed by competitive procurement laws would prevent or substantially impair the conduct of classes or other essential school activities.

IMPACT OF THIS ACTION

In accordance with San Jacinto College’s Policy III.3007.B, the Chancellor or her designee contracted for diagnostic testing and examination of the electrical power system and temporary repairs to the electrical distribution system. These actions were required in order to restore power to the North Campus and its equipment and to protect the health and safety of college students and staff. This action formally ratifies the contract to provide necessary diagnostic testing and examination of the electrical power system and the installation of temporary power.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The actual expenditure was \$37,347 for diagnostic testing and \$98,045 for repairs, for a total of \$135,392 which was funded from the facilities services department’s 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

Temporary power was restored to the Campus on January 14, 2023. The permanent repair process will be managed using a conventional design and construction procurement process. The current lead time for electrical switchgear of the type that failed is twelve to eighteen months.

**Action Item “XIII”
Regular Board Meeting March 6, 2023
Consideration of Ratification of Emergency Purchase – Diagnostic Testing
and Temporary Power Installation**

ATTACHMENTS

Attachment 1 – Resolution

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
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**RESOLUTION OF EMERGENCY DECLARATION
OF THE SAN JACINTO COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

WHEREAS, San Jacinto Community College District (“SJCCD” or the “College”) has a substantial public interest to protect the health and safety of its students, staff, and community;

WHEREAS, the electrical system, including a transformer, in several portions of SJCCD’s North Campus, including, without limitation, the N12 Student Center, N11 Child Care Center, and portions of the N10 technical classroom building, failed on or about January 2, 2023, causing these portions of the North Campus to be without power;

WHEREAS, SJCCD’s Policy III.3007.B states, in pertinent part, “The Board delegates to the Chancellor or designee the authority to contract without prior Board approval for the replacement, construction, or repair of College equipment or facilities if emergency replacement, construction, or repair is necessary for the health and safety of College students and staff in the event of a catastrophe, emergency, or natural disaster;”

WHEREAS, in accordance with the SJCCD’s Policy III.3007.B, the Chancellor/her designee contracted for diagnostic testing and examination of the electrical power system and for temporary repairs to the electrical distribution system to restore power to the North Campus in order to restore and repair such damage to the North Campus and its equipment and to protect the health and safety of college students and staff;

WHEREAS, in the event College facilities and/or equipment are damaged or undergo operational failures as a result of an unforeseen catastrophe or emergency, Section 44.031(h) of the Texas Education Code authorizes the Board of Trustees to determine that the delays posed by competitive procurement laws would prevent or substantially impair the conduct of classes or other essential school activities;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of San Jacinto Community College District formally declares that (1) the failure of the electrical system at SJCCD’s North Campus constitutes an unforeseen emergency; and (2) the delays posed by the contract methods required by Tex. Educ. Code 44.031/Tex. Gov’t Code 2269 necessary to restore and repair the electrical system at SJCCD’s North Campus and equipment will prevent or substantially impair the conduct of classes or other essential College activities; and

BE IT FURTHER RESOLVED, that the Board of Trustees of San Jacinto Community College District formally ratifies the contract for necessary diagnostic testing and examination of the electrical power system with Pfeiffer & Son, LTD in an amount not to exceed \$38,000 and the contract to install temporary power with Pfeiffer & Son, LTD for temporary power in an amount not to exceed \$99,000.

Passed the 6th day of March, 2023. This Resolution may be signed electronically and in counterparts.

Marie Flickinger
Chair, Board of Trustees
San Jacinto Community College District

Attest: _____
Keith Sinor
Secretary, Board of Trustees
San Jacinto Community College District

Action Item “XIV”
Regular Board Meeting March 6, 2023
Consideration of Adoption of Resolution of Support for the Texas
Commission on Community College Finance Recommendations

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees adopt a resolution in support of the recommendations of the Texas Commission on Community College Finance.

BACKGROUND

The Texas Commission on Community College Finance (TXCCCF) was established during the 87th Legislature by Senate Bill 1230 to re-evaluate how Texas community colleges are funded via state appropriations. The twelve appointed commissioners held seven public hearings, with the final hearing on Tuesday, October 18, 2022, where they unanimously approved a set of final recommendations which were sent to State Leadership in early November and made public on November 17, 2022.

The final recommendations are centered around three key areas:

1. State funding for outcomes
2. Affordability for students
3. Investments in college capacity

The new proposed model ties funding directly to measurable outcomes such as transfer rates, credentials of value, credentials in high-demand fields, and dual credit. Most notably, it moves away from a funding model that is static and merely redivides the same pie, to one that is dynamic and provides colleges with predictable funding based on their own success. The recommendations also include additional funds for colleges to support low-income or academically unprepared students, and adult learners. The recommendations also include support for students enrolling in dual credit programs and increases state support for community college student financial aid programs.

The Texas Association of Community Colleges (TACC) and the Community College Association of Texas Trustees (CCATT) have endorsed the recommendations and the Legislative committee of CCATT have asked for support from the Board of each community college.

IMPACT OF THIS ACTION

This action will adopt a resolution that demonstrates the San Jacinto College Board of Trustees joins in unified support of the TXCCCF recommendations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Adoption of the resolution has no specific budget implications.

MONITORING AND REPORTING TIMELINE

The Chancellor will provide updates on the status of the recommendations to the Board of Trustees as needed.

**Action Item “XIV”
Regular Board Meeting March 6, 2023
Consideration of Adoption of Resolution of Support for the Texas
Commission on Community College Finance Recommendations**

ATTACHMENTS

Attachment 1 – Resolution of Support for the Texas Commission on Community College Finance
Recommendations

Attachment 2 – Summary document from TACC

RESOURCE PERSONNEL

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**Resolution of Support
for the Texas Commission on Community College Finance Recommendations**

Whereas, the State of Texas established the Texas Commission on Community College Finance to evaluate community college funding and improve student outcomes through alignment with state postsecondary goals,

Whereas, the Texas Commission on Community College Finance developed its recommendations with input from various stakeholders, including business leaders, lawmakers, college officials, students, and trustees,

Whereas, the recommendations are a historic opportunity to obtain funding to ensure postsecondary student success and to build a talent strong Texas workforce,

Whereas, the recommendations include the distribution of the majority of state funding based on measurable outcomes aligned with regional and state workforce needs and state goals for Building a Talent Strong Texas,

Whereas, the recommendations include much-needed support for workforce development to produce credentials of value in high-demand fields,

Whereas, the recommendations include recognition and support of credit and continuing education (non-credit) credentials of value,

Whereas, the recommendations include support for students who begin at a community college and transfer to a four-year university,

Whereas, the recommendations include support for students enrolling in dual credit programs and increases to community college student financial programs, and

Whereas, the recommendations would provide support to economically and educationally disadvantaged students, as well as adult learners,

THEREFORE, BE IT RESOLVED, Board of Trustees of San Jacinto Community College District officially declares its support for the recommendations issued to the 88th Texas Legislature by the Texas Commission on Community College Finance.

BE IT FURTHER RESOLVED that this Resolution be included in the permanent minutes of this Board.

ADOPTED THIS 6th day of March 2023 by the Board of Trustees of San Jacinto College.

San Jacinto College

Marie Flickinger, Chair
Board of Trustees

Keith Sinor, Secretary
Board of Trustees



Texas Commission on Community College Finance

Final Recommendations

The Texas Commission on Community College Finance was established during the 87th Legislature by SB 1230 to **re-evaluate how Texas community colleges are funded via state appropriations**. The 12 appointed commissioners held seven public hearings, with the final hearing on Tuesday, October 18, 2022, where they unanimously approved a set of final recommendations which were sent to State Leadership in early November and made public on November 17, 2022.

The final recommendations are centered around **three key areas**:



State Funding for Outcomes



Affordability for Students



Investments in College Capacity

This one-pager provides a high-level overview of the **transformative changes** proposed by the Commission.



Recommendation 1.1: Develop a modern community college finance model that distributes the majority of state funding based on measurable outcomes aligned with regional and state workforce needs and state goals for Building a Talent Strong Texas.

Measurable outcomes include:

Credentials of value,
including degrees,
certificates, and other
credentials from credit and
non-credit programs.

Credentials of
value awarded in
**high-demand
fields.**

Students who
transfer to
four-year
universities.

Students who complete
a sequence of **dual
credit** courses that
apply towards academic
and workforce program
requirements.

The outcomes-based formula include **robust incentives for completions and transfers of students who are economically or educationally disadvantaged and adult learners** to promote improved outcomes for populations that historically have completed postsecondary credentials at significantly lower rates.

Recommendation 1.2: Ensure community colleges across Texas can access foundational levels of funding for **instruction and operations** through a state-funded guaranteed yield for colleges with low taxable valuations.

Recommendation 1.3: Facilitate initial implementation of the new model through **hold harmless funding**, and authorize the Texas Commissioner of Higher Education to create a process to address **unintended negative consequences**.

**Download and print the full report
by scanning the QR code here!**





Recommendation 2.1: Increase funding for **Texas Educational Opportunity Grants (TEOG)** and link state performance measures for eligible students served through TEOG at two-year institutions and TEXAS Grants at universities to establish a state goal of supporting at least 70 percent of qualified low-income college students in pursuing postsecondary credentials of value at public two- and four-year institutions.

Recommendation 2.2: Provide financial aid through colleges to cover tuition and required fees in dual credit courses for economically disadvantaged students. This new targeted **financial aid for dual credit** should also incorporate a maximum tuition rate for dual credit courses set annually by Texas Higher Education Coordinating Board (THECB) to help ensure equitable access for high school students across the state to dual credit courses.

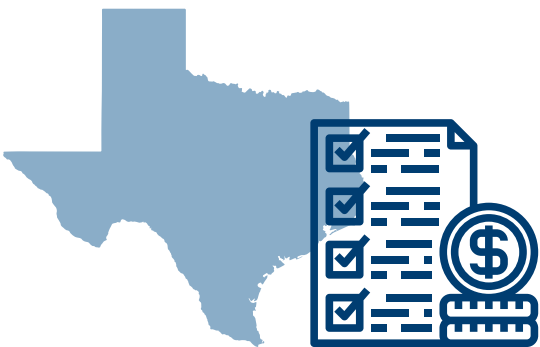
Recommendation 2.3: Expand partnerships among colleges and private employers for **paid work-based learning opportunities**, including work-study, apprenticeships, and internships related to students' programs of study, utilizing the work-based learning strategic framework developed by the Governor's Tri-Agency Workforce Initiative.



Recommendation 3.1: Provide one-time **seed grants for programs in high-demand fields** to support community colleges in rapidly standing up or expanding programs to meet regional and state workforce needs.

Recommendation 3.2: Support and facilitate **shared services** and stronger inter-institutional partnerships. THECB should facilitate shared services to enable individual colleges to improve operational efficiency and expand the range of academic and workforce programs they offer. These shared services might include support for inter-institutional partnerships, master service agreements, and state technology infrastructure, along with related feasibility studies.

Recommendation 3.3: Update state policies, and build upon the recent work by individual colleges, to help community colleges across the state provide **high-quality non-credit credential programs that are convertible and stackable** with credit-bearing programs. A state crosswalk of non-credit to credit courses and programs will improve transferability of workforce education courses across institutions and throughout students' pathways, from high school dual credit programs through pathways for adult learners to support ongoing reskilling, upskilling, and career advancement.



What's next?

This transformational change is not achievable without commitment and critical investments from State Leadership and the Texas Legislature this upcoming session. Commissioner Harrison Keller has publicly stated these recommended changes would require an investment of roughly **\$600 to \$650 million** in additional funding for community colleges in the next biennium.

Consideration of Approval of an Associate of Applied Science in Engineering Technology

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the offering of an Associate of Applied Science (AAS) Engineering Technology degree at San Jacinto College.

BACKGROUND

The College proposes an Engineering Technology Associate of Applied Science degree (AAS) which will prepare individuals to apply basic engineering principles and technical skills to support engineers engaged in various projects. An engineering technician works alongside a qualified team of engineers and technologists to provide and maintain equipment, to collect materials, to run tests, to record data, and to support the design/product development process. The pathway includes practical applications of science, math, and engineering to provide support for engineering research, production, operations, and specialties. Engineering technicians must obtain a certificate, associate degree, and/or industry certifications to advance.

The Engineering Technology AAS aligns with the mission, vision, and goals of the College through a focus on student success and workforce development. The program will offer a workforce pathway for which the curriculum was designed, and knowledge and skills were identified in collaboration with local industry partners to support expected growth in the aerospace industry at Houston Spaceport. According to the Bureau of Labor Statistics (BLS) and JobsEQ, the field of mechanical engineering technologists and technicians is expected to see a national job growth of 6% between 2020 and 2030. Full-time technicians typically earn a mean hourly wage range of between \$18.11 to \$30.47 and a mean annual salary range of \$36,670 to \$63,390. These wage estimates are similar for the Houston-Woodlands-Sugarland MSA, with the annual employment growth expected to be between 1% to 2%. In addition, jobs and careers in the aerospace sector has a high potential for growth in the Gulf Coast region as the Houston Spaceport continues to expand.

Over the last three years, the Continuing and Professional Development (CPD) area has incubated some parts of the proposed engineering technology program at the San Jacinto College EDGE Center. San Jacinto College is the official education training partner for the Houston Spaceport, and by developing additional non-credit to credit enrollment opportunities which address aerospace workforce needs, the new program may also serve as an alternative to academic transfer engineering pathways.

Research on similar program offerings at regional Texas community colleges was completed in considering and developing the College’s plan for implementing the Engineering Technology AAS program. Very few colleges offer a general engineering technology degree, and most colleges in the Gulf Coast region primarily offer engineering technology programs in drafting, process technology, instrumentation, and electrical technology. The proposed degree is a general engineering technology program emphasizing mechanical applications. These skill sets will be transferable to various manufacturing career fields in aerospace, aviation, oil and gas, and general manufacturing. The new program will not duplicate existing credit programs at San

Consideration of Approval of an Associate of Applied Science in Engineering Technology

Jacinto College which deal with manufacturing in the petrochemical industry (instrumentation and process technology).

IMPACT OF THIS ACTION

The creation of this degree was previously reviewed with the College's Board of Trustees at its December 12, 2022, Board workshop. This action by the Board of Trustees will allow the administration to complete the steps necessary for state and accreditation compliance including submission to the Texas Higher Education Coordinating Board (THECB) for approval of the program and notification to the Southern Association of Colleges and Schools Commission on Schools (SACSCOC). The College's intention to proceed with this program was previously sent to the Higher Education Regional Council (HERC).

San Jacinto College conservatively anticipates admitting 45 students in the first year beginning Fall 2023. The College estimates 150 students enrolled in the program by year three. These projections are based on traditional and dual-credit partnership enrollment across the College's service area.

BUDGET INFORMATION (including any staffing implications)

A full-time faculty will be hired the first year. Initial startup cost for equipment is projected to be \$50,000. No additional facility needs are expected since space was anticipated in the construction of the Engineering and Technology Center located on South Campus. Additional faculty will be hired as enrollment demands warrant. The net revenues less expenditures are projected to reach and exceed the breakeven point in year three of the program.

MONITORING AND REPORTING TIMELINE

THECB requires career technical certificates and associate programs award an average of five credentials per academic year, and the total credentials awarded for any five-year period cannot be less than twenty-five. A new degree program is exempted from this requirement for the first five years of program implementation. Annual review by THECB will begin in the sixth year of implementation; program is expected to exceed THECB requirements. San Jacinto College will review progress and outcomes of the Engineering Technology AAS program regularly through advisory committee meetings and routinely through the College's institutional effectiveness processes. As appropriate or requested, updates will be provided to the Board of Trustees.

ATTACHMENTS

None

RESOURCE PERSONNEL

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**Action Item “XVI”
Regular Board Meeting March 6, 2023
Consideration of Approval of Associate of Applied Science in
Biomanufacturing Technology**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the offering of a Biomanufacturing Technology Associate of Applied Science degree (AAS) at San Jacinto College.

BACKGROUND

The College proposes a Biomanufacturing Technology Associate of Applied Science (AAS) degree to meet the growing regional workforce need in the biopharmaceutical sector. The College’s goal is to provide face-to-face, hybrid, and fully online course work that allows for flexibility to meet student needs. The proposed program will be located at the Generation Park Campus; however, many of the courses in the proposed degree plan will be offered College-wide to establish a broader geographical appeal for the program.

A recent Houston Bioscience study by Newmark, in collaboration with the Greater Houston Partnership, San Jacinto College, Houston Community College, and Lone Star College, indicated that Southeast Texas is positioned to become a significant player in the biosciences sector but will need to address a lack of aligned workforce. The critical timing of building a robust training program is reflected in the increase in the number of bioscience companies located in the Houston region, along with recent announcements of the Texas Medical Center’s biomanufacturing campus and an expansion of the FUJIFILM Diosynth Biotechnology Campus in Bryan, Texas. Additionally, McCord Development has planned a biomanufacturing facility for leasing opportunities in Generation Park near the San Jacinto College campus. Moreover, the White House released an Executive Order of the current administration to support the need to grow and sustain the biotechnology and biomanufacturing industries with a \$2 billion commitment which includes the creation and modernization of workforce programs.

A recent analysis indicated that the 10-year employment growth for the manufacturing of therapeutics, as well as the accompanying bioscience-based sectors of analytical services and therapeutic development, will see growth ranging from 4% to 15%. Average salaries range from \$60,000 to \$70,000 with predicted positive growth in the Houston-region in two of the three bioscience sectors. The annual wage data for 2021 for biological technicians indicate median Texas salaries at \$49,600 for those earning a two-year degree. On average, experienced technicians at the technician-level can earn \$63,300.

IMPACT OF THIS ACTION

This AAS degree was reviewed with the College’s Board of Trustees at its December 12, 2022, Board workshop. This action by the Board of Trustees would allow the administration to take the next steps in the implementation process which includes notifications to the Texas Higher Education Coordinating Board (THECB), curriculum proposal development, and submission of the proposal to THECB and Southern Association of Colleges and Schools Commission on

**Action Item “XVI”
Regular Board Meeting March 6, 2023
Consideration of Approval of Associate of Applied Science in
Biomanufacturing Technology**

Schools (SACSCOC). The College’s intention to proceed with this program was previously sent to the Higher Education Regional Council (HERC).

San Jacinto College conservatively anticipates admitting an initial cohort of 15 students beginning fall 2024. Future projections estimate an increase to 160 students by 2027.

BUDGET INFORMATION (including any staffing implications)

A program director/full-time faculty will be hired during the first year, with a lab technician and second full-time faculty added in subsequent years. The initial cost for the required specialized equipment, instrumentation, supplies, curricular materials, and faculty hire for the credit program is estimated at \$1.4 million. The equipment will have a 5 to 10-year lifespan. Equipment donations for biotechnology training programs are common and will be pursued. Additionally, various national and state grants will be pursued for this program. It is anticipated that the actual start-up costs will be considerably less than the estimated cost. A more detailed financial plan will be reviewed with the Board of Trustees as the final curriculum is developed and reviewed with the industry advisory committee.

MONITORING AND REPORTING TIMELINE

THECB requires career technical certificates and associate programs to award an average of five credentials per academic year, and the total credentials awarded for any five-year period cannot be less than twenty-five. A new degree program is exempted from this requirement for the first five years of program implementation. Annual review by THECB will begin in the sixth year of implementation. San Jacinto College will review progress and outcomes of the Biomanufacturing Technology program regularly through advisory committee meetings, and annually as part of the College’s program review process. As appropriate, updates will be provided to the Board of Trustees.

It is anticipated that the degrees awarded will significantly exceed the THECB requirements.

ATTACHMENTS

None

RESOURCE PERSONNEL

Laurel V. Williamson	281-998-6182	laurel.williamson@sjcd.edu
Chris Duke	281-998-6203	chris.duke@sjcd.edu
Destry Dokes	346-422-2103	destry.dokes@sjcd.edu
Christopher Wild	281-922-3466	christopher.wild@sjcd.edu

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
March 6, 2023**

PURCHASE REQUESTS AND CONTRACT RENEWALS

Purchase Request #1		
Renew Contract for Plumbing Services (pg.2)	\$	500,000
 Purchase Request #2		
Purchase Election Services (pg.3)		500,000
 Purchase Request #3		
Renew Contract for Grant Development Services (pg.4)		490,000
 Purchase Request #4		
Additional Funds for Temporary Staffing Services (pg.5)		200,000
 Purchase Request #5		
Purchase CNC Machining Equipment (pgs.6 -7)		190,000
 Purchase Request #6		
Purchase High Fidelity Simulation Equipment (pg. 8)		150,000
 Purchase Request #7		
Purchase Telecommunication Circuit Services (pg.9)		141,000
 Purchase Request #8		
Contract for Engineering Services for (pg.10)		212,500
North Campus Electrical Infrastructure Upgrades		<u>212,500</u>
 TOTAL OF PURCHASE REQUESTS		 <u><u>\$ 2,383,500</u></u>

Purchase Request #1
Regular Board Meeting March 6, 2023
Consideration of Approval to Renew Contract for Plumbing Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew a contract with Modern Plumbing Company Inc. to provide plumbing services for the facilities services department.

BACKGROUND

The facilities services department is responsible for maintaining the College's plumbing equipment and related infrastructure. Services provided by an outside firm are required for larger projects and to assist with emergency repairs that may arise throughout the year. Occasionally events occur with larges scopes or that pose safety concerns such as deep excavations. In these events, a larger experienced organization is required to safely complete repairs or alterations necessary for continued business operations.

Request for proposals #21-09 was issued in December 2020 to procure plumbing services. The Board approved the original contract with Modern Plumbing Inc. on March 1, 2021.

IMPACT OF THIS ACTION

Modern Plumbing Inc. provides staff and materials as needed for plumbing projects and all work necessary to install, repair, and maintain plumbing infrastructure and equipment when the College does not have the capacity to self-perform these services. Additionally, Modern Plumbing, Inc. is equipped and well-versed in safety critical tasks such as providing excavations and installing shoring necessary for deeper sub-surface plumbing installations and repairs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$500,000 and will be funded from the facilities services department's 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the second of four one-year renewal options available. The new contract term will be March 8, 2023, through March 7, 2024.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ron Andell	281-929-4659	ron.andell@sjcd.edu
Genie Freeman-Scholes	281-998-6349	genevieve.scholes@sjcd.edu

Purchase Request #2
Regular Board Meeting March 6, 2023
Consideration of Approval to Purchase Election Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of election services from Harris County for the May 2023 Board of Trustees election.

BACKGROUND

The College previously ran its own Board of Trustees elections. This effort was logistically very cumbersome and very time consuming. The College was required to acquire the appropriate voting machine equipment, hire and train election judges, and repurpose personnel from their regular job responsibilities to manage the process, all while trying to ensure compliance with new election requirements enacted each year.

Harris County (County) is a sole source provider for election services in the county. These services are exempt from competitive bidding per Texas Education Code §44.031(j). Sole source number 1589 has been assigned.

IMPACT OF THIS ACTION

The County provides a professional turn-key service that will ensure compliance with all election laws and requirements. The County will provide oversight and expertise to facilitate the entire election process from beginning to end. They will coordinate access to all appropriate voting locations and provide the required equipment and trained individuals to operate the polling locations and ballot tabulation. All of this will be completed with a smaller commitment of time and effort from college personnel.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure for this request is \$500,000 and will be funded from the fiscal affairs department's 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

The election will be held on May 6, 2023.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Zamora

281-998-6306

Teri.Zamora@sjcd.edu

Purchase Request #3
Regular Board Meeting March 6, 2023

Consideration of Approval to Renew Contract for Grant Development Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew a contract with Ellucian Grants Services for grant development services for the office of grants management (OGM).

BACKGROUND

OGM supports the College by seeking out, developing, and maintaining fiscal management of external and supplemental grant funding for academic support, workforce development, skills, training, and other post-secondary educational programs. The number of available grant-funded opportunities from which the College can benefit has increased in recent years. Many of these opportunities are in the form of large federal grants, which require a substantial amount of staff time, a significant amount of grant development coordination, planning sessions with College administrators and faculty, and complex budget planning within short timelines.

Request for Qualifications #20-20 was issued in January 2020 to procure grant writing services, which complies with the competitive procurement requirements per Texas Education Code §44.031(a). The Board approved the original contract with Ellucian Grants Services April 6, 2020.

IMPACT OF THIS ACTION

The contract renewal with Ellucian Grants Services will continue to provide the resources necessary for the College to apply for additional grants and to take full advantage of all upcoming funding opportunities. New funding opportunities are necessary to support the College's expanded student services and academic programs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2022, the Board approved an expenditure of \$162,000 for grant writing services for the 2022-2023 fiscal year. This request will amend the contract for a new three-year term with a value of \$490,000 and will be funded from the OGM department's annual operating budgets.

MONITORING AND REPORTING TIMELINE

The new contract term will be May 1, 2023 through April 30, 2026.

ATTACHMENTS

None

RESOURCE PERSONNEL

Tomoko Olson	281-998-6146	tomoko.olson@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu

Purchase Request #4
Regular Board Meeting March 6, 2023

Consideration of Approval of Additional Funds for Temporary Staffing Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds for the purchase of temporary staffing services from Laine Federal Solutions to provide College-wide temporary staffing services.

BACKGROUND

Request for proposals #22-06 was issued in September 2021 to procure College-wide temporary staffing services. Sixty-six (66) responses were received, and Laine Federal Solutions is one of ten (10) temporary staffing providers that was awarded a contract by the Board in November 2021.

IMPACT OF THIS ACTION

The College's ability to be a leader in the higher education arena is directly related to the level of service provided to our students and employees. Temporary staffing services provide the College with quicker access to trained and qualified employees who can perform job duties on an "as needed" basis. These services are needed primarily to temporarily fill position vacancies, meet short-term temporary staffing needs and to fulfill a demand for additional staffing during peak times of the year. The availability of a large pool of potential temporary employees ensures there is no disruption of services to students and departments.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The annual expenditure with this supplier is now approaching the \$100,000 threshold that requires Board approval. The estimated annual expenditure with this supplier is \$200,000 and will be funded from various departments' 2022-2023 operating budgets and the Higher Education Emergency Relief Fund grant. Expenditure approvals for other temporary staffing firms for the current fiscal year were approved in August 2022.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu

Purchase Request #5
Regular Board Meeting March 6, 2023
Consideration of Approval to Purchase CNC Machining Equipment

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of a computerized numerical control (CNC) lathe and a vertical machining center for the continuing and professional development (CPD) department.

BACKGROUND

An invitation for bid IFB 23-18 was issued in February 2023 to procure the above referenced equipment for the manufacturing technician program. The purchase complies with the competitive procurement requirements in Texas Education Code §44.031(a)(4). Two responses were received, and the offer from Champions Machine Tools will provide the best price and value to the College.

CNC machining is a manufacturing process in which pre-programmed software assigns movement of tools and machinery, which can create parts for various purposes and uses. These CNC machines are required as part of the manufacturing technician program created with industry partners of the aerospace industry.

IMPACT OF THIS ACTION

Students participating in the manufacturing technician program are trained to work in the aerospace industry as a machinist. They will learn to machine critical parts on equipment commonly found in aerospace manufacturing firms. There is a huge shortage of machinists in the aerospace industry today. Employers in the aerospace field are seeking trained interns and fulltime employees who have the skills and experience working on these machines.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this purchase shall not exceed \$190,000 and will be funded from the Community Project Funding Grant sponsored by Congressman Troy Nehls and the 2022-2023 CPD operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Bid Tabulation

RESOURCE PERSONNEL

Jerelyn Hughes-Glenn	281-542- 3066	jerelyn.glenn@sjcd.edu
Melissa Fuqua	281-998-6378	melissa.fuqua@sjcd.edu

ATTACHMENT NO. 1

**IFB 23-18
CNC Lathe & Vertical Machining Center
Bid Tabulation**

	Vendor Name	Base Price	Additional Components	Total
1	Champion Machine Tool Sales, Inc.	\$172,500	\$17,500	\$190,000
2	Ellison Technologies, Inc.	\$184,000	\$0	\$184,000

Purchase Request #6
Regular Board Meeting March 6, 2023
Consideration of Approval to Purchase High-Fidelity Simulation Equipment

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of simulation manikins from Gaumard for the North and South Campus nursing departments.

BACKGROUND

To meet the local need for nursing training, the College's North and South Campus nursing departments are looking to update and enhance the simulation labs. Since 2019, the College's nursing departments have procured simulation manikins and associated equipment from Gaumard. This type of equipment allows students an innovative and engaging opportunity to hone their skills. The objective is to update and enhance the labs with high-fidelity simulation manikins and associated equipment.

Gaumard has a contract through the Choice Partners cooperative contracts program to provide high-fidelity simulators and associated simulation equipment, contract number 20/051SG-04, which complies with the competitive procurement requirement per Texas Education Code §44.031(a)(4) and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

This purchase will allow the nursing departments to meet the continuing and increased demand for healthcare workers. It will allow students to be better prepared to start work and provides the potential for remote learning. Successful implementation will allow the College to increase the number of graduates from these programs to support the current industry demand.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In August 2022, the Board approved an expenditure of \$305,000 to purchase high-fidelity simulators and associated equipment. This request will approve the purchase of \$150,000 of additional equipment for a total of \$455,000. This expenditure will be funded from the GEER II-Nursing Innovation Grant Program.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

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Teddy Farias	281-998-7618	teddy.farias@sjcd.edu
Christopher Wild	281-922-3466	christopher.wild@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu

Purchase Request #7
Regular Board Meeting March 6, 2023

Consideration of Approval to Purchase Telecommunication Circuit Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of AT&T telecommunication circuit services from the Texas Department of Information Resources (DIR) for the information technology services (ITS) department.

BACKGROUND

The College interconnects campuses, satellite locations, and the district office through a series of data circuits. These data circuits allow all College locations to electronically share data and communicate with each other, and the systems located in the data centers. Existing services are nearing the end of the current contracted term.

The DIR cooperative contracts program offers an AT&T contract, purchased directly through DIR, contract number DIR-TELE-CTSA-002, to provide AT&T telecommunication services, which complies with the competitive procurement requirements per Texas Education Code §44.031(a)(4) and is permitted through Texas Government Code § 791.001(g).

IMPACT OF THIS ACTION

This new contract will provide an uninterrupted continuation of the critical network infrastructure services required to support the College's daily business operations and instructional support.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The total expenditure for this request is \$141,000 and will be funded from the Information Technology Services (ITS) department's 2022-2023 operating budget and subsequent year budgets.

MONITORING AND REPORTING TIMELINE

The contract term will be twenty-four months effective on or after March 7, 2023.

ATTACHMENTS

None

RESOURCE PERSONNEL

Allen Bourque	281-922-3494	allen.bourque@sjcd.edu
Karen Allen	281-998-6106	karen.allen@sjcd.edu

Purchase Request #8
Regular Board Meeting March 6, 2023
Consideration of Approval of Contract for Engineering Services
For North Campus Electrical Infrastructure Upgrades

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with ACR Engineering, Inc. for the design of North Campus electrical infrastructure upgrades.

BACKGROUND

ACR Engineering, Inc has provided electrical and mechanical engineering services for the College since 2008. As a result of their participation in two successive bond programs and regular consultations on maintenance and operations projects, ACR has unique knowledge of the College's infrastructure.

In August 2022, the Board authorized the expenditure of up to \$200,000 with ACR for engineering services, of which \$49,000 has been encumbered to date. A total of \$3,500,000 from the 2015 Bond contingency funds have been allocated for North Campus electrical upgrades within the Deferred Maintenance line item.

Engineering services are classified as professional services pursuant to §2254 of the Texas Government Code and are awarded based on the firm's qualifications relative to each project.

IMPACT OF THIS ACTION

This action will authorize a separate contract with ACR with a value of \$212,500 to support the North Campus electrical upgrades project, while leaving the remaining annual spending authority available for other needs. The fee proposed represents eight and one-half percent of the anticipated cost of work and is in accordance with the professional services fee schedule approved by the Board in June 2016.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This expenditure will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

This project will be monitored by capital projects personnel.

ATTACHMENTS

None

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Genie Scholes	281-998-6349	genevieve.scholes@sjcd.edu

Item "A"
Regular Board Meeting March 6, 2023

Approval of the Minutes for the January 30, 2023, Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the January 30, 2023, Workshop and Regular Board Meeting.

San Jacinto College District Board Workshop January 30, 2023

The Board of Trustees of the San Jacinto Community College District met for a Board Workshop at 5:00 p.m., Monday, January 30, 2023, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger (absent), Erica Davis Rouse, Dan Mims, John Moon, Jr., Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Other: Mandi Reiland, Laurel Williamson, Teri Zamora
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Vice Chair, John Moon, Jr., called the workshop to order at 5:00 p.m.
II.	Roll Call of Board Members	Board Chair Flickinger conducted a roll call of the Board members: Erica Davis Rouse Marie Flickinger (absent) Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes: Legal Matters and Personnel Matters	Vice Chair Moon, Jr. adjourned to closed session at 5:02 p.m. The Board members listed above as attending, Chancellor Brenda Hellyer, Teri Zamora, and Mandi Reiland were present for the closed session. a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. It was determined that no legal matters needed to be discussed. b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation,

		reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
IV.	Reconvene in Open Meeting	Vice Chair Moon, Jr. reconvened to open meeting at 5:28 p.m.
V.	Discuss Proposed Bachelor of Applied Science in Education	<p>Dr. Laurel Williamson provided an overview of the proposed Bachelor of Applied Science in Education. This degree will be focused on early childhood education and will align with the associates degree in early childhood education that is already offered by the College. Dr. Williamson and Dr. Brenda Hellyer have met with the superintendents in the College’s taxing district, and all are supportive of the College offering this degree. This program should help address the shortage of early childhood teachers. The College will also be developing an alternate certification program in conjunction with the degree. The certification program will allow those who earn their bachelor’s degree in early childhood to qualify to teach beyond early childhood. The entry level salary for this degree is above the family sustainable living wage.</p> <p>Brenda explained that the College plans to implement this program by January 2024.</p> <p>Laurel added that the program will be promoted in fall 2023 with the caveat that it is still awaiting approval by the Texas Higher Education Coordinating Board (THECB) and Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).</p> <p>Larry Wilson asked what grades are considered early childhood education in this program. Laurel responded that early childhood education is up to third grade, but the alternate certification will make it so students can teach higher grades.</p> <p>Keith Sinor asked who approves this program. Laurel responded that the program requires Board approval and approval from the THECB and SACSCOC.</p> <p>Dan Mims asked how many additional faculty members will be hired for this program. Laurel responded that one faculty member will need to be hired in the beginning, and a second hire will be justified</p>

		<p>based on the expansion of the program. The College currently has education faculty in place who could deliver these courses.</p> <p>Brenda added that the College would also need to hire a program director. We have submitted a \$1.5 million grant proposal for this program. If the grant does not get approved, we will still be able to fund it through new program dollars. We should hear if the grant was approved by February.</p> <p>Keith asked if there is every any push back from the University of Houston Clear Lake (UHCL) on these types of programs. Brenda responded that there could be. A notice to offer this program will also be sent to the Higher Education Regional Council (HERC).</p> <p>Laurel added that the HERC could protest, but she has been in contact with UHCL, and they are not concerned since the shortage of teachers is so high. The College will also be an excellent pathway for underrepresented populations. Currently, approximately 80 percent of teachers across the nation are white females, so we are looking to expand the diversity in this program. A student receiving their bachelor’s degree in this program at San Jacinto College will save approximately \$20,000 in tuition.</p> <p>The Board members were supportive of this program.</p>
<p>VI.</p>	<p>Review of Board Election Calendar and Processes</p>	<p>Teri Zamora provided an overview of the Board election calendar. The College will be contracting with Harris County for this election. The last date to file for election is February 17. The ballot drawing will be done by attorney, Danny Snooks, on February 27. The last day to register for voting is April 6. The first day of voting is April 24, and the last day of early voting is May 2, with Election Day being May 6. She provided a breakdown of the County responsibilities and the College’s responsibilities during this election. The County responsibilities have not changed from previous elections. The College is responsible for funding the election at the cost of \$2.05 per registered voter, for an estimated total cost of \$512,000.</p> <p>Brenda added that the College will also have some advertising costs estimated at approximately \$30,000. The</p>

		Harris County contract will be presented at the March Board meeting.
VII.	Update on Spring 2023 Enrollment	<p>Brenda provided an update on the College’s spring enrollment as of January 27. The current headcount is 27,212 students, and the current number of contact hours is 4,690,304. The College is down 1.4 percent in headcount compared to spring 2022 and is up 2.2 percent in contact hours. Compared to pre-COVID, the College is down 6.6 percent in headcount and 4.2 percent in credit hours. Approximately 89 percent of this decline is in academic enrollment. On the technical side, the College is down approximately 20,000 contact hours compared to pre-COVID. We are continuing to review changes to enrollment to better understand where the gaps are. The College’s academic enrollment are currently 50 percent face-to-face and 50 percent online. It is 73 percent face-to-face on the technical side, which is down from the 77 percent face-to-face prior to COVID. The decline in overall enrollment is in continuing students, but the College has had the highest number of graduates these past two years.</p> <p>Dan asked if the increase in contact hours and decrease in enrollment is due to the Promise program. Brenda responded that it is from the Promise program since the program requires students to enroll for 12 hours.</p> <p>Teri added that looking across the nation, San Jacinto College is faring better than most in enrollment and contact hours.</p>
VIII.	Discuss Proposed Tuition Rate Increase	<p>Teri provided background on the current tuition rate model that was implemented in 2019 which eliminated all fees. The College had originally planned to take another look at the tuition rate back in FY2021 but did not because of COVID. Teri provided proposals for a tuition rate increase. The first model would be a 5.4 percent increase. This increase would equate to a \$4 increase for in-district tuition, \$7 increase for out-of-district tuition, and an \$11 increase for out-of-state and international tuition. This change would increase the College’s gross tuition revenue by \$3 million. The second model would be a 6.4 percent increase. This increase would equate to a \$5 increase for in-district tuition, \$9 increase for out-of-district tuition, and a \$13 increase for out-of-state and international tuition. This change would increase the College’s gross tuition</p>

		<p>revenue by \$3.9 million. The last model would be a 7.4 percent increase. This increase would equate to a \$6 increase for in-district tuition, \$10 increase for out-of-district tuition, and a \$16 increase for out-of-state and international tuition. This change would increase the College's gross tuition revenue by \$4.5 million.</p> <p>Teri provided an overview of a chart showing San Jacinto College's tuition in comparison to other local Gulf Coast Community Colleges. The tuition rates shown from other colleges does not include their associated enrollment fees. Even with the proposed increases, San Jacinto College is still well below the state average and below most of our competitors.</p> <p>Each of the proposed gross revenue models would need to be reduced by approximately \$2.8 million for resetting enrollment trends.</p> <p>Brenda talked to students when she visited Austin, and they are appreciative of the College's tuition having no fees. We will continue to have no fees with whichever model is chosen.</p> <p>Keith commented that San Jacinto College's tuition rate is already so low in comparison to other competitor colleges, so he does not see an issue with the third model which would increase tuition by 7.4 percent.</p> <p>Dan commented that the College of the Mainland's tuition is significantly lower. Brenda reminded him that this number does not include their enrollment fees, which would most likely cause the cost to be higher than San Jacinto College's.</p> <p>The group discussed their preferred tuition rate model. They agreed the tuition rate increase needs to be reviewed every year. They would like to go with option one to be the fair to the students, but this model would not provide extra funding with the enrollment reset estimates nor would it provide funds if there were a decline in enrollment. The Board was supportive of going with the second model. There will be an action item at the March Board meeting for a 6.4 percent increase in tuition rate.</p>
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IX.	Review Proposed Designation of Unrestricted Cash	<p>Teri explained in 2018, the College updated its financial policy to say it would like to have four to six months of unrestricted cash on hand. The current budget is \$193 million unrestricted and \$2.8 million for auxiliary. She provided a chart to show how much cash was on hand at the end of each month in 2022. In November, which has historically been the lowest amount of the year, the College had \$72.7 million or 4.4 months of cash on hand.</p> <p>The action item being reviewed tonight proposes designating \$5 million of unrestricted cash reserves to fund future capital projects.</p> <p>The Board members were supportive of this item.</p>
X.	Review Format Change for 2015 Bond Monthly Report	<p>Brenda explained the new format of the 2015 Bond monthly report that the Board will now see in the Board book. It will show the completed projects and costs consolidated in one total and it will list all outstanding projects. The new format will simplify the report moving forward.</p> <p>The Board was supportive of this format.</p>
XI.	Update on State and Federal Legislative Sessions and the Texas Commission on Community College Finance	<p>Brenda provided an overview of the State and Federal legislative sessions.</p> <p>On the Federal side, the FY 2023 Omnibus Appropriations Bill was approved in December. This will increase the maximum Pell grant award by \$500. There is additional funding for grant several programs, so we will be looking at these programs to see which ones apply to the College. The ACCT National Legislative Summit will take place in Washington DC, February 6-8, 2023. Dan Mims and Teri Crawford will be attending and meeting with elected officials.</p> <p>On the State side, the 88th Legislative Session kicked off on January 10, 2023. The House members elected Rep. Dade Phelan as the Speaker of the House. The Lt. Governor released committee assignments on Monday, January 23. In the Senate, the Higher Education and Education Committees have been combined into one Education Committee. Senator Brandon Creighton will chair both the Education Committee and the Higher Education Sub Committee. Senator Mayes Middleton was selected to</p>

		<p>serve as the Vice Chair of the Higher Education Sub Committee. The Senate Finance Committee, chaired by Senator Joan Huffman, will begin developing and passing the budget for the next biennium. Both the House and Senate budgets as introduced include a \$650 million rider for the biennium, in addition to the base formula, to fully fund the recommendations suggested as a starting place for community college finance. This is very positive. The bill for the Community College Finance Commission has not been submitted yet but it is being worked through the legislative council. We are anticipating it soon.</p> <p>Erica Davis Rouse asked what Brenda sees benefiting the College with the new funding model. Brenda responded that the outcomes-based model will benefit the College because we have been focused on outcomes and completion for many years. The dual credit and Texas Educational Opportunity Grant (TEOG) components will also be significant.</p>
XII.	Review of Calendar	<p>Brenda reviewed the Board calendar and asked the Board members to let Mandi Reiland know if they would like to attend any of the listed events.</p>
XIII.	General Discussion of Meeting Items	<p>Teri provided a handout on the blend and extend action items for the electricity and gas contracts. In 2019, the College entered contracts for electricity which goes through 2025. A year ago, the idea of blend and extend, which means the College buys approximately 25 percent to substitute on our current contract was brought forward, and an extension was approved until December 2026. Similarly, the College is contracted for natural gas through April 2024. She provided a chart demonstrating the smoothing effect and protection from abrupt costs swings of the blend and extend approach.</p> <p>She explained that the request at this time is to delegate to the Vice Chancellor, Fiscal Affairs, the authority to execute new contracts for electricity and natural gas when rates are conducive to do so.</p> <p>Brenda added that the Board will have a contract for the blend and extend for both electricity and gas in its purchasing action items.</p> <p>The Board was supportive of this approach.</p>

		<p>Larry had a question regarding the payment to Sheldon ISD and how the College got in arrears paying them. Brenda responded we had a process in place, and we were supposed to be receiving invoices from them. There were changes in the area handling the invoices and are not sure where they were sent. We started reconciling and noticed Sheldon had not been paid. Sheldon had not informed us that they were not receiving payment, so we have put a new process in place. With the Board action, we are establishing authorization for the current year plus a year and a half of outstanding payments. We have made several procedural updates with dual credit, but this is one that was not added into the process. This payment arrangement will also be built into future Memorandums of Understanding (MOUs).</p> <p>Teri added that the College can legally pay Sheldon ISD without receiving an invoice, so we are going to start paying before receiving an invoice.</p>
XIV.	Adjournment	Vice Chair Moon, Jr. adjourned the workshop at 6:33 p.m.

**San Jacinto College District
Regular Board Meeting Minutes**

January 30, 2023

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, January 30, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair (absent)
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

James Albritton	Lamar McWaine
Lynne Brandt	DeRhonda McWaine
Janet Cowey	Courtney Morris
Teri Crawford	Kevin Morris
Vickie DelBello	Jose Nunez
Phuong Doan	Alexander Okwonna
Destry Dokes	Mary Orlando
Teddy Farias	JR Ragaisis
Amanda Fenwick	Sandra Ramirez
Rachel Garcia	Shelley Rinehart
Brad Hance	Angel Rodriguez
Allatia Harris	Eddy Ruiz
Bo Hopper	Ron Sanchez
Carin Hutchins	Ken Tidwell
Sallie Kay Janes	Kimberly Vos
Robert Jeter III	Eddie Weller
Celucien Joseph	Karen Wheeler
Matt Keim	Van Wigginton
Aaron Knight	Christopher Wild
Ann Kokx-Templet	Laurel Williamson
Kam Marvel	Teri Zamora
Jessica McCarroll	

Call the Meeting to order: Vice Chair Moon, Jr. called the Regular Meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Vice Chair Moon Jr. conducted a roll call of the Board members:

Erica Davis Rouse
Marie Flickinger (absent)
Dan Mims
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Moment of Silence, Invocation, and Pledges to the Flags: The moment of silence and invocation were given by Dr. Allatia Harris. The pledges to the American flag and the Texas flag were led by Erica Davis Rouse.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Dr. Laurel Williamson recognized the 2022-2023 Excellence Award Recipients and the Minnie Piper Nominee, Jose Nunez.
2. Shelley Rinehart recognized the team that participated in the work that earned San Jacinto College the Star Award from the Texas Higher Education Coordinating Board.

Student Success Presentations:

1. Sandra Ramirez presented the Human Resources Board Focus Report.

Communications to the Board: The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Rose Moon and Board member, John Moon, Jr. for the plant sent in memory of John Moon, Sr.
2. A thank you was sent to the Board from Amanda Fenwick, for the plant sent in memory of her grandmother.
3. A thank you was sent to the Board from Kevin McKisson, for the plant sent in memory of his mother.
4. January 2023 Opportunity News
5. Winter 2023 Senior Focus
6. Annual Comprehensive Financial report for the Fiscal Years Ended August 31, 2022 and 2021

Public Comment: There were no citizens desiring to speak before the Board.

Informative Reports: Vice Chair Moon, Jr. indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements November 2022
 - b. San Jacinto College Financial Statements December 2022
 - c. San Jacinto College Monthly Investment Report November 2022
 - d. San Jacinto College Monthly Investment Report December 2022
 - e. San Jacinto College Quarterly Investment Report Sept. – Nov. 2022

- B. San Jacinto College Foundation Financial Statements
 - a. November 2022
 - b. December 2022
- C. Capital Improvement Program
 - a. November 2022
 - b. December 2022

**Motion 10246
Consideration of
Approval of
Amendment to the
2022-2023 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10247
Consideration of
Approval of
Rescission of Policy
VI-R: Policy on
Enrollment in San
Jacinto College
Children's Center -
Second Reading**

Motion was made by Larry Wilson, seconded by Dr. Ruede Wheeler, for approval of Rescission of Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center - Second Reading.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10248
Consideration of
Adoption of
Authorized
Broker/Dealer List**

Motion was made by Dr. Ruede Wheeler, seconded by Erica Davis Rouse, for adoption of Authorized Broker/Dealer List.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10249
Consideration of
Approval to
Authorize Resolution
to Order a General
Election and
Execution of Such
Order to Hold
Trustee Election**

Motion was made by Larry Wilson, seconded by Keith Sinor, for approval to Authorize Resolution to Order a General Election and Execution of Such Order to Hold Trustee Election.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10250
Consideration and
Approval of
Designation of**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of Designation of Unrestricted Cash Reserves to Fund Future Capital Projects.

**Unrestricted Cash
Reserves to Fund
Future Capital
Projects**

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10251
Consideration of
Approval of Bachelor
of Applied Science in
Education –
Emphasis in Early
Childhood Program**

Motion was made by Dr. Ruede Wheeler, seconded by Erica Davis Rouse, for approval of Bachelor of Applied Science in Education – Emphasis in Early Childhood Program.

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10252
Consideration of
Purchasing Requests**

Motion was made by Keith Sinor, seconded by Dan Mims, for approval of the purchasing requests.

Purchase Request #1 Guaranteed Maximum Price for Central Campus Marcom Capital Renewal	\$10,600,000
Purchase Request #2 Extend Contract for Electricity	4,000,000
Purchase Request #3 Renew Contract for Custodial Services	3,775,000
Purchase Request #4 Contract for Natural Gas	500,000
Purchase Request #5 Purchase Instructional Services for Dual Credit and Early College Courses	250,000
Purchase Request #6 Purchase HVAC Boiler Services	250,000
Purchase Request #7 Purchase Electrical Supplies	250,000
Purchase Request #8 Purchase eLearning Consulting Services	240,000
Purchase Request #9 Purchase Mechatronics Equipment	238,025
Purchase Request #10 Renew Contract for Geofencing Services	200,000

Purchase Request #11 Renew Contract for Elevator Maintenance Services	170,000
Purchase Request #12 Approval to Lease Apartments for Athletics	157,000
Purchase Request #13 Contract for Cosmetology Supplies and Equipment	150,000
Purchase Request #14 Contract for Catering Services	145,000
Purchase Request #15 Additional Funds for Landscaping Services	300,000
Purchase Request #16 Renew Contract for Direct Mail Marketing Campaign Services	<u>140,000</u>
TOTAL OF PURCHASE REQUESTS	\$21,365,025

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Motion 10253
Consent Agenda**

Motion was made by Larry Wilson, seconded by Keith Sinor, to approve the consent agenda.

- A. Approval of the Minutes for the December 12, 2022, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2022-2023 Part-Time Hourly Rate Schedule, and Extra Service Agreements (ESA)
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting

Motion Carried.

Yeas: Davis Rouse, Moon, Jr., Mims, Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Vice Chair John Moon, Jr. adjourned the meeting at 7:39 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve budget transfers for January 2023 which have been made in accordance with appropriate accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees prior to September 1 of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Public Service, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a living document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers allows the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu
Dianne Duron	281-998-6347	dianne.duron@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers Related to Fiscal Year 2022-23
 for January 2023

ELEMENT OF COST	DEBIT	CREDIT
INSTRUCTION	\$ 116,432	\$ 1,664
PUBLIC SERVICE	\$ -	\$ -
ACADEMIC SUPPORT	\$ 2,260	\$ 230,455
STUDENT SERVICES	\$ 1,114	\$ 596
INSTITUTIONAL SUPPORT	\$ -	\$ 1,114
PHYSICAL PLANT	\$ 114,024	\$ -
AUXILIARY ENTERPRISES	\$ -	\$ -
	\$ 233,829	\$ 233,829

RECOMMENDATION

The administration recommends that the Board of Trustees approve the following Affiliation Agreements:

District-Wide

Department
Health Sciences

Affiliation Entity
MD Anderson Cancer Center

Central Campus

Department
Eye Care Technology

Affiliation Entity
Clear Lake Eye Associates

Eye Care Technology

Mann Eye Institute

Nursing

St. Catherine University

Nursing

Texas Children’s Hospital

North Campus

Department
Nursing

Affiliation Entity
Liberty Dayton Regional Medical Center

Medical Assisting

Clear Lake Dermatology

Health Information Management

IntegraNet Physician Resources, Inc. dba
IntegraNet Health

Health Information Management

Rockdale Estates & Rehabilitation

South Campus

Department
Nursing

Affiliation Entity
Focused Care at Webster

Physical Therapy Assistant

Riverkids Pediatric Home Health

RATIONALE

The Affiliation Agreements were reviewed by the College’s external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

**Item “D”
Regular Board Meeting March 6, 2023
Approval of the Affiliation Agreements**

CONTACT PERSONNEL

Daniel J. Snooks, Attorney
Laurel Williamson

281-998-6184

laurel.williamson@sjcd.edu

Item “E”
Regular Board Meeting March 6, 2023
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, April 3, 2023.