## TouchNet View for Students

- Top Tool Bar gives options for students
- Student can view full amount
- Bottom shows term balances

| Term Balances |  |
| :--- | ---: |
| Fall 2020 Credit | $\$ 702.00$ |
| Summer 2020 Credit | $\$ 58.50$ |

course 4-7 weeks in length or (50ater than 7 week in
length
View your current payment plan status

If the student selects the green button "Make Payment", they have options

- Current Account Balance - Pay Full Balance (includes Fall and Summer)
- Pay by Term - They can click on what they are needing to pay.


My Account Make Payment Poyment Plans Help

## Account Payment



| Payment Date |
| :--- |
| Current account balance |
| Pay by term |
| $\square$ Fall 2020 Credit |
| $\square$ Summer 2020 Credit |



Personal Note
$\square$

Student is loaded to the payment processing portion and they enter payment method and they've completed their payment

## Account Payment



| Amount | $\$ 58.50$ |
| :--- | :--- |
| Method | Select Method <br> Credit Card <br> Credit or Debit Card <br> Other Payment Methods <br> Electronic Check (checking/savings) |

## Back Cancel Continue

Electronic Check - Payments can be made from a personal checking or savings account.
Debit and Credit Card - We accept the following credit and debit cards.


## Payment Plans

Students desiring to enroll in the payment plan, can select the Payment Plan at the top toolbar and select Enroll

## Payment Plans

Manage Plans Plan History

You are not yet enrolled in a payment plan for the current term.
There are active plans for which you may be eligible to enroll.

Select the proper term and review the plan information and press select. They can view the plan details and then continue

## Payment Plan Enrollment



| Plan Name | Setup Fee | Required Down Payment | Installments | Late Payment Fee |  | Action |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fall 2020 1st Credit Term 202110 IPP | \$25.00 | 20\% | 4 | \$25.00 | Details | Select |

Once in the Payment Plan, the top information in yellow is the plan details. Then we have in the red box, eligible charges and/or credits. On the Payment Schedule is where the student needs to pay close attention to the Amount Paid, this is where the dual credit amount will be applied by payment plan due dates. So for below example, the students DC exemption covered the down payment, $1^{\text {st }}$ and $2^{\text {nd }}$ payment and a part of the $3^{\text {rd }}$ payment, so they will only have to pay $\$ 60.50$ of the October payment. It has on there Zero for amount due Now.

## Fall 2020 1st Credit Term 202110 IPP

Please review your payment schedule carefully before completing your enrollment. Also, please note that amounts listed on this page may include account activity that is more recent than any billing statement you might have received. In the Account Activity page, you can review all recent charges and credits to your account.

## Plan Description

This is a 4 Installment Payment Plan including a $\$ 25$ nonrefundable service fee.
Down payment is $20 \%$ of total Tuition and Fees due at the time of setup.

## Show More

| Eligible Charges and Credits |  |  |
| :--- | ---: | ---: |
| Description | Charges(\$) | Credits(\$) |
| Tuition | 810.00 |  |
| Payment plan setup fee | 25.00 |  |
|  | Balance: $\mathbf{8 3 5 . 0 0}$ |  |
|  | Required down payment | 167.00 |
|  | Additional down payment | 0.00 |

## Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. Any additional amounts owed as reflected below will need to paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

You owe an additional $\mathbf{\$ 0 . 0 0}$

|  | Due <br> Description | Amount <br> Date | Amount <br> paid:(\$) |
| :--- | :--- | ---: | ---: |
| Down <br> payment | Paid | 167.00 | 0.00 |
| Installment 1 | $8 / 24 / 20$ | 167.00 | 0.00 |
| Installment 2 | $9 / 21 / 20$ | 167.00 | 0.00 |
| Installment 3 | $10 / 19 / 20$ | 106.50 | 60.50 |
| Installment 4 | $11 / 23 / 20$ | 0.00 | 167.00 |

Total Amount Paid: 607.50
Total of installments: $\mathbf{2 2 7 . 5 0}$

## Total due now: $\mathbf{0 . 0 0}$

This will take the student to the payment page. The student needs to pay close attention on here, as this tell them student this requires scheduled payments and the payment method they select will be used for any future payments.

## Payment Plan Enrollment



This plan requires scheduled payments.

- The selected payment method will be used to pay all future installments automatically on the date they are due.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.
- If installment amounts change due to new charges or credits, the amounts of scheduled payments will adjust accordingly.

Method


Electronic Check - Payments can be made from a personal checking or savings account.
Debit and Credit Card - We accept the following credit and debit cards.


Once the student completes the payment, they are officially enrolled in the payment plan.

